

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
September 17, 2024**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on September 17, 2024. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Sophia Cappawana (via Telephone), Cynthia Daub, Michael May, Joseph Misner, Michael Wolfersberger, & Mayor Rick Knepp (Via Phone)

Officials Absent: Jeffrey Kirkhoff, Roger Williams

Others Present: Operator – John Farrier, Solicitor – Alexis McConville, Robert Kroboth- Finance Director/Treasurer

Citizen's Present: Kim Greinders

MINUTES – A motion was made by Mr. Wolfersberger to approve the minutes for the August 20, 2024 Borough Council meeting as presented. The motion was seconded by Mr. May and passed with a unanimous voice vote.

Amendments to the Agenda: A motion was made by Mr. May to add *Proclamation for Constitution Week* under the Appointments, Resignations and Correspondence heading. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC COMMENT-None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

The *Recognition of Accomplishment* was tabled until the October meeting.

A motion was made by Mr. May to approve the Proclamation for Constitution Week. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

GENERAL REPORTS

BOROUGH ENGINEER –Pennonni Associates

Mr. Rogalski provided a written report.

The Ann Street Water project pay application/change order was tabled until the October meeting.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

BOROUGH SOLICITOR – Ms. Alexis McConville, Dissinger and Dissinger

DUNCANNON FIRE COMPANY – Chief Byron Worner

No report.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes report was provided by Mr. Ohnmacht.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

No report.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS

A motion was made by Mr. May to approve the Treasurer’s Report dated August 31, 2024 subject to audit. The Motion was seconded by Ms. Daub and passed with a unanimous voice vote.

A motion was made by Mr. May to approve and ratify the bills/EFT’s prepared for August, 2024. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

No Report.

PARKS & RECREATION – Mr. Williams, Chairman

A motion was made by Mr. Wolfersberger to approve the closure of High Street with no parking on either side from Clark Street to Cumberland Street on October 27, 2024 from 2-4PM. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

No Report.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Mr. Wolfersberger reported that the Ann Street project was nearing completion.

EXECUTIVE COMMITTEE – Mr. May, Chairman

No report.

UNFINISHED BUSINESS-None

NEW BUSINESS-None

PUBLIC COMMENT – None

ADJOURNMENT

A motion was made by Mr. May to adjourn at 7:22PM on September 17, 2024. The motion was seconded by Ms. Cappawana and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for October 15, 2024 at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

APPROVED

