



## Parade or Special Events Permit

APPLICANT: \_\_\_\_\_

EVENT: \_\_\_\_\_

DATE: \_\_\_\_\_ START TIME: \_\_\_\_\_ EST. END TIME: \_\_\_\_\_

AFFECTED AREAS/PARADE ROUTE: \_\_\_\_\_

\_\_\_\_\_

HOW/WHEN WILL AFFECTED RESIDENTS AND BUSINESSES BE NOTIFIED:

\_\_\_\_\_

\_\_\_\_\_

APPLICANT CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Please attach a copy of your insurance certificate. Certificate should list the Borough of Duncannon as an "also insured." Your insurance agent should be able to easily provide you with such a certificate.

----- **BOROUGH USE ONLY** -----

PERMIT ☐ GRANTED ☐ DENIED DATE: \_\_\_\_\_

REASON (IF DENIED): \_\_\_\_\_

CONDITIONS (IF ANY): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
BOROUGH REPRESENTATIVE

\_\_\_\_\_  
PRINT NAME AND TITLE