

BOROUGH OF DUNCANNON
COUNCIL RE-ORGANIZATION MEETING MINUTES
January 6, 2014

Members Present: President Duane Hammaker, Frank Eppley, Kraig Nace, Mike Bomberger, William Corsnitz, Jerry Bell, Roger Williams and Mayor Jack Conrad

Members Absent:

Others Present: Borough Manager Lynn Roche and Secretary Lisa Shearer; Susan Smith - Solicitor

Citizens Present: Mike Grogan, Debbie Bomberger

Mayor Conrad opened the meeting at 7:30 pm on January 6, 2014 followed by a moment of silence and Pledge of Allegiance to the American Flag.

Swearing In of Elected & Appointed Officials

Mayor Conrad swore in - S. Frank Eppley, Duane Hammaker, Roger Williams and Kraig Nace

*Mr. Hammaker accepted the two year term Council Seat and left the four year term Council Seat open for nominations.

Nominations for Vacant Council Seat – 4 Year Term

*Mr. Bomberger and Mr. Corsnitz nominated Jerry Bell

*Mr. Williams and Mr. Nace nominated Mike Grogan

Roll Call Vote

Mr. Eppley voted – Mike Grogan

Mr. Bomberger voted – Jerry Bell

Mr. Hammaker voted – Jerry Bell

Mr. Corsnitz voted – Jerry Bell

Mr. Nace voted – Mike Grogan

Mr. Williams voted – Mike Grogan

(TIE)

Mayor Conrad voted to nominate Jerry Bell to the 4 – Year Term Council Seat.

Mayor Conrad swore in Jerry Bell for the 4-Year Term Council Seat.

Nominations for Council President

Corsnitz/Bell: nominate Duane Hammaker Council President – PASSED

Nominations for Council Vice President

Bell/Corsnitz: nominate Mike Bomberger Council Vice President – PASSED

**Mr. Williams and Mr. Nace nominated Bill Corsnitz – Mr. Corsnitz declined nomination*

Nominations for Council President Pro-Tem

Williams/Nace: nominate Jerry Bell Council President Pro-Tem – PASSED

Appointments

Borough Manager

Bomberger/Bell: appoint Lynn Roche Manager for the Borough; at her current rate of pay – PASSED

Mr. Williams questioned if the appointed positions are for a 1 year term. Solicitor Smith stated the appointed positions are set by Borough Ordinance.

Borough Solicitor

Bomberger/Bell: appoint Susan Smith of the Law Office of Susan J. Smith as Solicitor for the Borough – PASSED

*Mr. Nace and Mr. Williams opposed.

Borough Engineer

Corsnitz/Bell: appoint Pennoni Associates, Inc. as Engineer for the Borough - PASSED

Borough Treasurer

Bomberger/Bell: appoint Clarissa Pyle as Treasurer for the Borough – PASSED

Assistant Treasurer

Bomberger/Corsnitz: appoint Lynn Roche Assistant Treasurer for the Borough – PASSED

Borough Secretary

Bomberger/Corsnitz: appoint Lisa Shearer Secretary for the Borough – PASSED

Assistant Secretary

Bomberger/Corsnitz: appoint Clarissa Pyle Assistant Secretary for the Borough – PASSED

Borough Right to Know Officer

Bomberger/Corsnitz: appoint Lisa Shearer Right to Know Officer for the Borough and Lynn Roche Assistant Right to Know Officer - PASSED

Borough Auditor

Bomberger/Bell: appoint Robert W. Morris and Company Auditor for the Borough – PASSED

Borough Codes Enforcement Officer

Eppley/Bomberger: appoint Tom deChamplain Codes Enforcement Officer for the Borough – PASSED

Borough Zoning Officer

Bomberger/Corsnitz: appoint Lynn Roche Zoning Officer for the Borough – PASSED

Borough UCC (Uniform Commercial Code) Inspector

Bomberger/Corsnitz: appoint Pennoni Associates, Inc. UCC Inspector for the Borough – PASSED

Borough Tax Collector

Bell/Williams: appoint Barbara Hamilton Tax Collector for the Borough until the next election – PASSED

Borough Flood Plain Administrator

Bomberger/Bell: appoint Lynn Roche Flood Plain Administrator for the Borough – PASSED

Housekeeping Issues

Bomberger/Corsnitz: adopt 2014 IRS mileage rate at .56 per mile – PASSED

General Fee Schedule and Henkel & McCoy's Fee Schedule – TABLED until January 21st, 2014 Council Meeting.

*Mr. Bomberger said this will give a chance for the new members to look over the fee schedules and also the Application Fee needs to be added.

Committee Assignments for 2014 – 2015

Nominations for Administration, Finance & IT Committee

Corsnitz/Bell: nominate Mike Bomberger Chairman Administration, Finance & IT Committee – PASSED

Nominations for Fleet, Facilities & Utilities Committee

Bell/Bomberger: nominate Bill Corsnitz Chairman Fleet, Facilities & Utilities Committee - PASSED

Nominations for Personnel Committee

Corsnitz/Bomberger: nominate Jerry Bell Chairman Personnel Committee – PASSED

Nominations for Public Safety & Streets Committee

Williams/Bomberger: nominate Frank Eppley Chairman Public Safety & Streets Committee - PASSED

Nominations for Parks & Recreation Committee

Corsnitz/Eppley: nominate Roger Williams Chairman Parks & Recreation Committee - PASSED

Nominations for Infrastructure & Rich Plan Committee

Williams/Eppley: Nominate Kraig Nace Chairman Infrastructure and Rich Plan Committee - PASSED

Public Hearing for the Adoption of Schedule of Attorney Fees for the Collection of Municipal Liens

President Hammaker opened the Public Hearing at 2000 hrs.

No Public Comment.

No Action could be taken due to Attorney Fee Schedule not available – **TABLED** – until January 21st, 2014 Council Meeting.

President Hammaker closed the Public Hearing at 2004 hrs.

Mr. Bomberger asked Ms. Roche to give new members a copy of the Codification Book and to update the phone list to include the new Council Members.

Bell/Bomberger: motion to adjourn at 2007 hrs. – PASSED

Respectfully Submitted,
Lisa Shearer
Duncannon Borough Secretary

APPROVED