

Borough of Duncannon

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Council of the Borough of Duncannon Meeting Agenda

Tuesday February 16, 2016

7:00PM

- I. Call To Order – Kraig Nace, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Ms. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Presentation of Previous Meeting Minutes For Adoption – Ms. Kathy Bauer, Borough Secretary
 - A. Regular Meeting – January 19, 2016/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Correspondence, Proposals, & Citizen Action Forms
 - A. Chamber of Commerce Banquet Invitation - 04/09/2016
- VIII. General Reports
 - A. Borough Engineer Mr. Ron Brown, Pennoni Associates
 - 1. Creation of Prioritized Timeline For Upcoming Projects
 - 2. Water System Mapping
 - B. Public Works Operator Mr. Todd Mace, PESI
 - 1. Coordination With Engineering Firm For Prioritized Project Timeline
 - C. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
 - 1. Commerce Bank/Metro Bank Escrow Check From Former Solicitor
 - 2. Utility Pole Damage Claim
 - 3. EMS "Conflicts of Interest" Claim Response
 - D. Fire Protection Chief Byron Worner, Duncannon Fire Company
 - E. Borough Mayor The Honorable Jack Conrad, Mayor
 - 1. Contracted Police Chief Richard Pickles, Penn Township Police
 - 2. Codes Enforcement Chief Richard Pickles, Penn Township Police
 - F. Secretary Ms. Kathy Bauer
 - H. Borough Manager Ms. Lynn Roche
- IX. Approval of Treasurer's Report/**Action**
- X. Ratification & Approval of Bills/**Action**

XI. Standing Council Committee Reports

- A. Facilities & Fleet Mr. S. Frank Eppley, Chair
1. Yellow Dump Truck Out Of Service/**Action**
 2. Wood Chipper Estimates
- B. Finance, Administration, & Communication Ms. Christie Young, Chair
1. 2014 Audit Letter
 2. 2015 Audit Preparation
 3. General Fund Cash Flow Loans From Timber
 4. PA Department of Revenue/2011 Taxes Not Paid
 5. Funds For Snow Removal - Transfer From Timber?
- C. Parks & Recreation Mr. Roger Williams, Chair
1. Recreation Board Member Status/**Action**
 2. Upcoming Events/Event Calendar
- D. Personnel, Legal & IT Mr. Kraig Nace, Chair
1. Part-Time Staff Attendance
 2. Codes Enforcement Official Appointment/**Action**
 3. Borough Foreman Appointment/**Action**
 4. Borough Manager Appointment/**Action**
- E. Public Safety Mr. Darryl Croutharmel, Chair
1. Fire Committee Meeting - 02/23/2016
 2. Police Services Contract Review/Negotiation
 3. EMS Funding Request Letter
- F. Streets & Infrastructure Mr. Robert Wright, Chair
1. Snow Emergency, Including PEMA Reimbursement Filing
 2. Market Street Paving (Clark Street to Newport Road) – 2016 or 2017?
 3. Butchershop Road Culvert Replacement
- G. Utilities Mr. Ronald Leonhard, Chair
1. Utility Policy Manual Review
 2. SEDA-COG Kickoff Meeting/Chestnut Street Water Main
 3. Sewer Plant Valves and Upgrades/**Ratification Action**

XII. Special Council Committee Reports

- A. Revitalization & Development Mr. Darryl Croutharmel, Chair
1. 18-28 North Market Street Status
 2. 109 Cumberland Street Restoration
 3. 215 North High Street Status
 4. 630 High Street Status
 5. Uniform Construction Code (UCC) Inspector – PCCOG/**Action**

XIII. Unfinished Business

- A. Appointment of Borough Engineering Firm/**Action**
- B. Appointments of Citizen Members of Committees/**Action**
- C. Duly-Appointed Volunteers - Coverage By Borough Liability Insurance
- D. Sesquicentennial Final Financial Report Not Yet Received

XIV. New Business

- A. Rescission of Ordinance #326 of 1999, Establishing Compensation For Council & Mayor

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. Adjournment/**Action**

- A. Next Regular Meeting: Tuesday March 15, 2016 at 7:00PM (VP Croutharmel Will Preside)

Mission Statement of The Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.