

Borough of Duncannon

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Council of the Borough of Duncannon Meeting Agenda

Tuesday March 15, 2016

7:00PM

- I) Call To Order – Darryl Croutharmel, Vice-President of Council

- II) Moment of Silence & The Pledge of Allegiance - **Please Rise**

- III) Roll Call of Officials Present – Ms. Kathy Bauer, Borough Secretary

- IV) Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**

- V) Presentation of Previous Meeting Minutes For Adoption – Ms. Kathy Bauer, Borough Secretary
 - A) Regular Meeting – February 16, 2016/**Action**

- VI) Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

- VII) Correspondence, Proposals, & Citizen Action Forms
 - A. Maxwell Property, 418 High Street

- VIII) General Reports
 - A) Borough Engineer Mr. Ron Brown, Pennoni Associates
 - 1) Creation of Prioritized Timeline For Upcoming Projects
 - 2) Water System Mapping

 - B) Public Works Operator Mr. Todd Mace, PESI
 - 1) Coordination With Engineering Firm For Prioritized Project Timeline

- C) Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
 - 1) Commerce Bank/Metro Bank Escrow Check From Former Solicitor
 - 2) Utility Pole Damage Claim
 - 3) Review of Floodplain Management Ordinance

- D) Fire Protection Chief Byron Worner, Duncannon Fire Company

- E) Borough Mayor The Honorable Jack Conrad, Mayor
 - 1) Contracted Police Chief Richard Pickles, Penn Township Police
 - 2) Codes Enforcement Mr. Tony Klase

- F) Secretary Ms. Kathy Bauer

- G) Borough Manager Mr. Chris Courogen
 - 1) Transition Status
 - 2) Visits to Borough Businesses
 - 3) Codes Enforcement Officer Training Status
 - 4) Other General Items

IX) Approval of Treasurer's Report/**Action**

X) Ratification & Approval of Bills/**Action**

XI) Standing Council Committee Reports

- A) Facilities & Fleet Mr. S. Frank Eppley, Chair
 - 1) Yellow Dump Truck Replacement
 - 2) Committee Meeting Date and Time to be advertised/**Action**

- B) Finance, Administration, & Communication Ms. Christie Young, Chair
 - 1) 2015 Audit Preparation
 - 2) Tax Collector Payment
 - 3) Early Intervention Meeting/**Action**
 - 4) Committee Meeting Date and Time to be advertised/**Action**

- C) Parks & Recreation Mr. Roger Williams, Chair
 - 1) Upcoming Events/Event Calendar
 - 2) Committee Meeting Date and Time to be advertised/**Action**

- D) Personnel, Legal & IT Mr. Kraig Nace, Chair
- 1) Thanks to Councilwoman Young for her work and dedication during recent staff and council transitions.
 - 2) Committee Meeting Date and Time to be advertised/**Action**
 - i) Third Tuesday each month, 6:00 PM

- E) Public Safety Mr. Darryl Croutharmel, Chair
- 1) Fire Committee Meeting - 02/23/2016
 - 2) Police Services Contract Review/Negotiation
 - 3) Committee Meeting Date and Time to be advertised/**Action**
 - i) First Monday each month, 6:30 PM

- F) Streets & Infrastructure Mr. Robert Wright, Chair
- 1) Butchershop Road Culvert Replacement
 - 2) Street Sign Replacement
 - 3) Committee Meeting Date and Time to be advertised/**Action**

- G) Utilities Mr. Ronald Leonhard, Chair
- 1) Utility Policy Manual Review
 - 2) Chestnut Street Water Main Grant/Project Status
 - 3) Sewer Plant Valves and Upgrades
 - 4) Opportunities for joint water service with Penn Township
 - 5) Committee Meeting Date and Time to be advertised/**Action**

XII) Special Council Committee Reports

- A) Revitalization & Development Mr. Darryl Croutharmel, Chair
- 1) 18-28 North Market Street Status
 - (a) Meeting with property controller Kirk Nace
 - 2) 109 Cumberland Street Restoration
 - 3) 215 North High Street Status
 - 4) 630 High Street Status
 - 5) Committee Meeting Date and Time to be advertised/**Action**
 - i) Second Wednesday each month, 6:30 PM

XIII) Unfinished Business

- A) Rescission of Ordinance #326 of 1999, Establishing Compensation For Council & Mayor
- 1) Council Approval for Advertisement and set date and time for public hearing/**Action**

XIV) New Business

A) Ordinance joining Perry County COG/*Action*

XV) Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI) Adjournment/*Action*

A) Next Regular Meeting: Tuesday , April 19, 2016 - 7:00 PM

Mission Statement of The Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.