

Borough of Duncannon

428 North High Street - Duncannon, PA 17020

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Council of the Borough of Duncannon Meeting Agenda

Tuesday April 19, 2016

7:00PM

- I. Call To Order – Kraig Nace, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Ms. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Presentation of Previous Meeting Minutes For Adoption – Ms. Kathy Bauer, Borough Secretary
 - A. Regular Meeting – March 15, 2016/**Action**
- VI. Resignation of Robert Wright; Appointment of Replacement, If Applicable/**Action**
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
 - A. Public Comment On Rescission of Ordinance #326 of 1999
 - B. Public Comment On New Ordinance To Join The Perry County Council of Governments
 - C. Ms. Alice Gerow, Dog Ordinance Concerns
- IX. Appointments, Correspondence, Proposals, & Citizen Action Forms
- X. General Reports
 - A. Borough Engineer Mr. Ron Brown, Pennoni Associates
 - 1. Creation of Prioritized Timeline For Upcoming Projects
 - 2. Water System Mapping
 - 3. Reservoir Status
 - B. Public Works Operator Mr. Todd Mace, PESI
 - 1. Coordination With Engineering Firm For Prioritized Project Timeline
 - C. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
 - 1. Commerce Bank/Metro Bank Escrow Check From Former Solicitor
 - 2. Utility Pole Damage Claim
 - 3. Floodplain Management Ordinance Review
 - D. Fire Protection Chief Byron Worner, Duncannon Fire Company

- E. Borough Mayor The Honorable Jack Conrad, Mayor
 - 1. Contracted Police Chief Richard Pickles, Penn Township Police
 - 2. Codes Enforcement Mr. Tony Klase, Codes Enforcement Officer
- F. Secretary Ms. Kathy Bauer
- H. Borough Manager Mr. Chris Courogen
 - 1. Resolution To Appoint Manager Courogen For PEMA/FEMA Processing/**Action**
 - 2. Hydrant Flushing
 - 3. Spring Cleanup, Including Electronics – April 22-23, 2016
 - 4. Community Yard Sale – May 7, 2016
 - 5. Community Bulletin Board
 - 6. Fee Schedule Review & Updates

XI. Approval of Treasurer’s Report/**Action**

XII. Ratification & Approval of Bills/**Action**

XIII. Standing Council Committee Reports

- A. Facilities & Fleet Mr. S. Frank Eppley, Chair
 - 1. Yellow Dump Truck
 - 2. Wood Chipper
 - 3. Maxwell Property/418 High Street
- B. Finance, Administration, & Communication Ms. Christie Young, Chair
 - 1. 2015 Audit Status
 - 2. Facebook Page
- C. Parks & Recreation Mr. Roger Williams, Chair
 - 1. Upcoming Events/Event Calendar
 - 2. Gnome Homes in Noye Park
 - 3. Spring Fling
 - 4. Sled Fest – Verify Parking Restrictions
- D. Personnel, Legal & IT Mr. Kraig Nace, Chair
 - 1. Lisa Meck Resignation & Advertisement For Billing Clerk/**Action**
 - 2. Part-Time Summer Staff/**Action**
- E. Public Safety Mr. Darryl Croutharmel, Chair
 - 1. Police Services Contract Review/Negotiation
 - 2. EMS Funding Request Letter
- F. Streets & Infrastructure Mr. Robert Wright, Chair
 - 1. Market Street Paving (Clark Street to Newport Road)
 - 2. Butchershop Road Culvert Replacement
- G. Utilities Mr. Ronald Leonhard, Chair
 - 1. Utility Policy Manual Review
 - 2. PMEA Reception – June 14, 2016
 - 3. PUC Petition For Out-of-Borough Electric Customers

XIV. Special Council Committee Reports

A. Revitalization & Development

Mr. Darryl Croutharmel, Chair

1. 18-24 North Market Street Status
2. 26-28 North Market Street Status
3. 109 Cumberland Street Status
4. 215 North High Street Status
5. 630 High Street Status

XV. Unfinished Business

- A. Sesquicentennial Final Financial Report Not Yet Received
- B. Council Committee Meetings Schedule Advertised
- C. Rescission of Ordinance #326 of 1999, Establishing Compensation For Council & Mayor
- D. Ordinance For Duncannon Borough To Join Perry County Council of Governments

XVI. New Business

XVII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVIII. Adjournment/**Action**

- A. Next Regular Meeting: Tuesday May 17, 2016 at 7:00PM

Mission Statement of The Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.