

# Council of the Borough of Duncannon Meeting Agenda

Tuesday, September 20, 2016 ▪ 7:00PM

- I. Call To Order – Kraig Nace, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Ms. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Presentation of Previous Meeting Minutes For Adoption – Ms. Kathy Bauer, Borough Secretary
  - A. Special Meeting – August 8, 2016/**Action**
  - B. Regular Meeting – August 16, 2016/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence, Proposals, & Citizen Action Forms
- VIII. General Reports
  - A. Borough Engineer Mr. Ron Brown, Pennoni Associates
    1. Water System Mapping Status
    2. DEP 2015 Violation Notice/Reservoir Liner Status
    3. DEP 2016 Violation Notice/Sewer Line Replacement Status
  - B. Public Works Operator Mr. Todd Mace, PESI
    1. DEP 2016 Violation Notice/Sewer Plant Status
  - C. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
    1. PUC Petition For Out-of-Borough Electric Customers Status/**Action**
  - D. Fire Protection Chief Byron Worner, Duncannon Fire Company
  - E. Borough Mayor The Honorable Jack Conrad, Mayor
    1. Contracted Police Chief Richard Pickles, Penn Township Police
    2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - F. Secretary Ms. Kathy Bauer
  - H. Borough Manager Mr. Chris Courogen
    1. FEMA/PEMA Snow Emergency Reimbursement Status
    2. Fee Schedule Review & Updates/**Action**
    3. Authorization to purchase SBR Actuator for WWTP/**Action**
    4. Timber Fund loan to Sewer Fund/**Action**
    5. Lions Club rock request/**Action**
- IX. Approval of Treasurer’s Report

- X. Ratification & Approval of Bills/**Action**
- XI. Presentations
  - A. Josh Parrish, The Nature Conservancy
  - B. Dennis Meiser, Borough forester
  - C. Robert Finnen, Borough Authority
- XI. Standing Council Committee Reports
  - A. Facilities & Fleet Mr. S. Frank Eppley, Chair
  - B. Finance, Administration, & Communication Ms. Christie Young, Chair
    - 1. Financial Status update
    - 2. \$5,000 EMS Funding Referred to Finance Committee
    - 3. 2017 Budget process
  - C. Parks & Recreation Mr. Roger Williams, Chair
  - D. Personnel, Legal & IT Mr. Kraig Nace, Chair
  - E. Public Safety Mr. Darryl Croutharmel, Chair
    - 1. Police contract negotiations
    - 2. Continuity of Government Operations Plan
    - 3. Emergency Management and Response Plan Review
  - R. Streets & Infrastructure Mr. Jeffrey Kirkhoff, Chair
  - F. Utilities Mr. Ronald Leonhard, Chair
    - 1. Authorization to purchase LED streetlights/**Action**
- XII. Special Council Committee Reports
  - A. Revitalization & Development Mr. Darryl Croutharmel, Chair
    - 1. 215 North High Street Status
    - 2. River access
- XIII. Unfinished Business
  - A. JOAC Water Project Discussions with Penn Township Update
  - B. Junior Council Member (Mr. Kirkhoff)
- XIV. New Business
- XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- XVI. Adjournment/**Action**
  - A. Next Regular Meeting: Tuesday, October 18, 2016 at 7:00PM

**Mission Statement of The Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*