



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, December 20, 2016 ▪ 7:00PM

HAPPY HOLIDAYS!

- I. Call To Order – Kraig Nace, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Ms. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Presentation to former Mayor John “Jack” Conrad
- VI. Presentation of October 18 Meeting Minutes For Adoption – Ms. Kathy Bauer, Borough Secretary
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence, Proposals, & Citizen Action Forms
  - A. Appointment to fill Mayor vacancy/**Action**
- IX. General Reports
  - A. Borough Engineer Mr. Gregory Rogalski, Pennoni Associates  
Public Works Operator Mr. Todd Mace, PESI
  - B. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
    1. Executive session – legal matters dealing with potential litigation
  - C. Fire Protection Chief Byron Worner, Duncannon Fire Company
  - D. Borough Mayor
    2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - E. Secretary Ms. Kathy Bauer
  - H. Borough Manager Mr. Chris Courogen
    1. Appointment of Sewer Plant committee/**Action**
    2. Advertise meetings for 2017/**Action**
    3. Tax anticipation loan/**Action**
    4. Roegele final payment for Market Street sewer project/**Action**
- X. Approval of Treasurer’s Report

- XI. Ratification & Approval of Bills/**Action**
  
- XII. Standing Council Committee Reports
  - A. Facilities & Fleet Mr. S. Frank Eppley, Chair
  - B. Finance, Administration, & Communication Ms. Christie Young, Chair
    - 1. 2017 Budget/**Action**
    - 2. 2017 Tax Ordinance/**Action**
    - 3. Advertisement of 2017 meeting dates/**Action**
    - 4. Approval of engagement letter for 2014 audit completion/**Action**
    - 5. Timber fund loan in anticipation of taxes/**Action**
  - C. Parks & Recreation Mr. Roger Williams, Chair
  - D. Personnel, Legal & IT Mr. Kraig Nace, Chair
  - E. Public Safety Mr. Darryl Croutharmel, Chair
    - 1. Advertisement of amended Open Burning Ordinance/**Action**
  - R. Streets & Infrastructure Mr. Jeffrey Kirkhoff, Chair
    - 1. Site distance issue at the square
  - F. Utilities
  
- XIII. Unfinished Business
  
- XIV. New Business
  
- XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
  
- XVI. Adjournment/**Action**
  - A. Next Regular Meeting: Tuesday, January 17, 2017 at 7:00PM

**THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

**Mission Statement of The Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*