

**BOROUGH OF DUNCANNON
COUNCIL RE-ORGANIZATION MEETING MINUTES
January 6, 2020**

Members Present: Jeffrey Kirkhoff, Michael May, Roger Williams, Kim Conrad, Mike Wolfersberger, and Mayor John Cappawana.

Members Absent: Karl Conrad

Junior Council Present: Sophia Cappawana

Others Present: Secretary Kathy Bauer

Citizens Present: Darryl Croutharmel & Joanne Sanderson

Swearing in of Elected & Appointed Officials

Mayor Cappawana administered the oath of office to Michael May & Michael Wolfersberger swearing them in as re-elected Borough Council Members.

Mayor Cappawana opened the meeting at 7:00 pm on January 6, 2020 followed by a moment of silence and Pledge of Allegiance to the American Flag.

Nominations for Council President

Mr. May nominated Mr. Kirkhoff for Council President. The Nomination was seconded by Mr. Wolfersberger.

Mayor Cappawana asked for a roll call vote on the nomination on Mr. Kirkhoff as Duncannon Borough Council President.

Mr. Kirkhoff was elected Duncannon Borough Council President with a unanimous roll call vote.

Mayor Cappawana transferred control of the meeting to President Kirkhoff at this time.

Nominations for Council Vice President

Mr. Wolfersberger nominated Mr. May for Council Vice President. Ms. Conrad seconded the nomination.

Mr. Kirkhoff called for a roll call vote and Mr. May was elected Duncannon Borough Council Vice president with a unanimous roll call vote.

Nominations for Council President Pro-Tem

Mr. May nominated Mr. Williams for Council President Pro-Tem.

Mr. Kirkhoff called for a roll call vote and Mr. Williams was elected President Pro-Tem with a unanimous roll call vote.

Appointments

- A. A motion was made by Mr. Wolfersberger to appoint Mr. Darryl Croutharmel to fill the vacant borough Council position. The motion was seconded by Mr. May and passed with a 4-1 roll call vote, Mr. Williams dissenting.
- B. A motion was made by Mr. Croutharmel to appoint Joanne Sanderson as the Vacancy Chair for the Duncannon Borough. The motion was seconded by Mr. Williams and passed with a unanimous roll call vote.
- C. A motion was made by Mr. Croutharmel to appoint Dissinger & Dissinger as Borough Solicitor. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.
- D. A motion was made by Mr. Kirkhoff to appoint Pennoni Associates as Borough Engineer. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.
- E. A motion was made by Mr. Williams and withdrawn.
- F. A motion was made by Mr. Croutharmel to appoint Mr. Robert Kroboth as Borough Right-to-know officer. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- G. A motion was made by Mr. Williams to appoint Mr. Robert Kroboth as Borough Treasurer. The Motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.
- H. A motion was made by Mr. Williams to Appoint Mrs. Kathryn Bauer as the Borough Assistant Treasurer. The motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.
- I. A motion was made by Mr. Croutharmel to appoint Mrs. Kathryn Bauer as Borough Secretary. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.
- J. A motion was made by Mr. May to appoint Mrs. Adrienne Marsh as Borough Assistant Secretary. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- K. A motion was made to appoint Mrs. Kathryn Bauer as Borough Zoning Officer. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.
- L. A motion was made by Mr. Croutharmel to appoint Pennoni Associates as Borough Flood Plain Administrator. The motion was seconded by Mr. Kirkhoff and passed with a unanimous voice vote.
- M. A motion was made by Mr. Wolfersberger to appoint BIU/MAI (PCCOG) as UCC Inspector for the Borough. The motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.
- N. A motion was made by Mr. Croutharmel to table the appointment of Water/Sewer operator. The motion was seconded by Mr. Kirkhoff and passed with a unanimous voice vote.

NEW BUSINESS – NONE

PUBLIC COMMENT - NONE

Adjournment - A motion was made by Mr. Williams to adjourn at 7:28PM. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

Respectfully Submitted,
Kathryn Bauer
Duncannon Borough Secretary

APPROVED