

**BOROUGH OF DUNCANNON
EMERGENCY (Covid-19) COUNCIL MEETING MINUTES
APRIL 7, 2020**

Meeting held via ZOOM: An Emergency meeting was called to address concerns regarding the Coronavirus (COVID-19) outbreak and the effects on the Borough of Duncannon. Due to the Governors Stay at Home Order and the need to practice physical distancing, the meeting was held via ZOOM Meetings.

Call to order: Jeffrey Kirkhoff, President of Council called the meeting to order at 11:00 AM on April 7, 2020.

Officials Present: Jeffrey Kirkhoff, Kim Conrad, Darryl Croutharmel (8:15PM). Roger Williams, Mike Wolfersberger, and Mayor Cappawana.

Junior Council: Sophia Cappawana

Members Absent: Michael May, Karl Conrad

Others Present: Solicitor – Bill Dissinger, Finance Director – Robert Kroboth

Citizens Present: Dave Murphy, Kraig Nace,

PUBLIC COMMENT - None

COVID-19 EMERGENCY RESPONSE

A motion was made by Mr. Kirkhoff to Ratify the purchase of portable emergency generators to be used primarily for well operation if needed. The motion was seconded by Mr. Wolfersberger and passed with a unanimous roll call vote.

A motion was made to ratify the payment of employee wages to be calculated according to the Families First Coronavirus Response Act (FFCRA) guidelines during the stay at home order. The motion was seconded by Mr. Wolfersberger and passed with a unanimous roll call vote.

A motion was made by Mr. Williams to ratify and extend the State of Emergency/ Disaster declaration until the state Declaration is lifted or Duncannon Borough Council votes to end the Declaration. The motion was seconded by Mr. Croutharmel and passed with a unanimous roll call vote.

A motion was made by Mr. Williams not to post late fees/penalties on utility accounts for the bills due on May 5, 2020 and June 5, 2020. The motion was seconded by Mr. Croutharmel and passed with a unanimous roll call vote.

A motion was made by Mr. Williams to Remove Mike Wolfersberger from the Public Safety Committee and place Darryl Croutharmel on the Public Safety Committee. In addition, the Public Safety Committee will work with Paul Liddick and Anthony Klase on emergency preparedness and supplies. The motion was seconded and passed with a unanimous roll call vote.

A motion was made by Mr. Williams to allocate up to \$1000.00 for a laptop and accessories so that Mr. Kroboth can work more easily from home if remote access can be set up by Splashwire. The motion was seconded by Ms. Conrad and passed with unanimous voice vote.

A motion was made by Mr. Williams to approve the execution of a letter to USDA Rural Development in support of the Perry County Economic Development Authority's application for a USDA Rural Business Development Grant. The Motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC COMMENT – None

Kraig Nace – Via Text Chat asked about a letter sent to Goodies Diner regarding balloons.

Discussion ensued and solicitor Dissinger stated that this was a legitimate concern.

ADJOURNMENT

A motion was made by Mr. Wolfersberger to adjourn at 12:23 PM on April 7, 2020. The motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for April 21, 2020 at 7:00PM

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary