

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
April 21, 2020**

Call to order: Jeffrey Kirkhoff, President of Council called the meeting to order at 7:00 PM on April 21, 2020 via ZOOM Meetings.

Officials Present: Jeffrey Kirkhoff, Michael May, Karl Conrad, Kim Conrad, Darryl Croutharmel, Mike Wolfersberger, and Mayor Cappawana.

Junior Council: Sophia Cappawana

Members Absent: Roger Williams

Others Present: Solicitor – Bill Dissinger & Finance Director – Robert Kroboth

Citizens Present: Lisa Kirkhoff, Jessica, Kraig Nace, Rebecca Nauta, Betsy Kirkhoff

MINUTES – Minutes were presented for the April 7, 2020 Borough Council Meeting.

A motion was made by Mr. May to approve the April 7, 2020 Borough Council Meeting Minutes as presented. The motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.

PUBLIC COMMENT - None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION - None

GENERAL REPORTS

BOROUGH ENGINEER – Mr. Greg Rogalski, Pennoni Associates

A written report was provided.

A motion was made by Mr. May to pay Certificate #2 in the amount of \$89,210.67 to PSI Pumping Solutions for Booster and Well improvements. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PESI– Mr. Kevin Hoch, PA Environmental Solutions, Inc. (PESI)

PESI provided a written report.

Mr. Kirkhoff reported that a leak on Lincoln Street has been repaired and that may make a difference in next months' water loss.

BOROUGH SOLICITOR – Ms. William Dissinger, Dissinger and Dissinger

Solicitor Dissinger had nothing to report.

BOROUGH MAYOR – Mr. John Cappawana

Stated that he had a complaint about brush cut and left at a property.

Mr. Kirkhoff said the all residents with complaints should be directed to call the Borough Office.

DUNCANNON FIRE COMPANY – Chief Byron Worner – No report

CODES ENFORCEMENT- Mr. Anthony Klase

No Report.

BOROUGH SECRETARY – Mrs. Kathy Bauer

No Report

APPROVAL OF TREASURER’S REPORT

Distribution of the Treasurer’s Report was delayed and will be discussed at the next meeting.

RATIFICATION AND APPROVAL OF BILLS

Distribution of the bills for ratification was delayed and will be discussed at the next meeting.

COUNCIL COMMITTEE REPORTS

FINANCE & ADMINISTRATION, & IT– Mr. Jeffrey Kirkhoff, Chairman

Mr. Kirkhoff reported that the April meeting had been cancelled.

PARKS & RECREATION – Mr. Roger Williams, Chairman

Mr. Williams reported that all events have been postponed until further notice.

REVITALIZATION, PUBLIC SAFETY, & COMMUNICATION – Ms. Kim Conrad, Chairman

The committee did not meet in April.

INFRASTRUCTURE – Mr. Jeffrey Kirkhoff, Chairman

Mr. Kirkhoff reported that Spring Clean-up day has been postponed.

The two generators approved at the previous meeting have been delivered and one was put to use at well #1.

A motion was made by Mr. Kirkhoff to approve up to \$3,500.00 to hire a sawmill to mill lumber for the Borough to be used on various projects. The motion was seconded by Mr. Croutharmel and passed with a unanimous voice vote.

FLEET & FACILITIES – Mr. Michael Wolfersberger, Chairman

Mr. Wolfersberger had nothing to report.

JUNIOR COUNCIL – Ms. Sophia Cappawana (This agenda item had been missed earlier in the meeting)

Ms. Cappawana had nothing to report.

EXECUTIVE COMMITTEE – Mr. Jeffrey Kirkhoff, Chairman

Mr. Kirkhoff reported that Mr. Dakota Wise had obtained a full time job elsewhere.

A motion was made by Mr. Wolfersberger to advertise a part-time crew position in the local paper. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

UNFINISHED BUSINESS - None

NEW BUSINESS

Mr. Croutharmel suggested Plexiglas be installed at the counter in the Borough office.

PUBLIC COMMENT

Rebecca Nauta – Ms. Nauta stated that benches place is areas around town using the milled lumber could be a great Eagle project for a local scout.

Any Scout wishing to work with the Borough on a project or with a project idea to pitch is encouraged to contact the Borough office.

ADJOURNMENT

A motion was made by Mr. Conrad to adjourn at PM on April 21, 2020. The motion was seconded by Mr. May and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for May 19, 2020 at 8:12PM

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary