



Council of the Borough of Duncannon Meeting Agenda

Tuesday, December 18, 2018 • 7:00 PM

- I. Call to Order – Darryl Croutharmel, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of November 20, 2018 Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. Jane Bowers Letter dated Dec 17, 2018
- VIII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana & Ms. Elizabeth Misner
 - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
 1. Eichelbergers Proposal for Pump at Well #5 – Pull and Replacement.
It is recommended that approval be given for a cost not to exceed \$12,000 so as to cover any other cost issues that may be encountered/**Action**
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company Chief Byron Worner
 1. November Fire Report
 - F. Borough Mayor Mr. John Cappawana
 1. Appointment of 2019 Junior Council Members/**Action**
 2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
 1. Borough Hall Facilities use being Considered by YWCA
 2. Setting and Advertising Meeting Schedules/**Action**
 3. Sending Packet Information Electronically
- IX. Approval of Treasurer’s Report/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
 1. Finance & Administration Mr. Jeffrey Kirkhoff, Chair

- a. 2019 Proposed Budget, Approve/**Action**
 - b. Ordinance 413 of 2018 – Setting the 2019 Tax Rate/**Action**
 - c. Ordinance 414 of 2018 – Setting the Water Rate/**Action**
 - d. Release of Budgeted payments to the following Organizations;/**Action**
 - i. EMS (50%) - \$6,250.00 from the General Fund
 - ii. Duncannon Fire Police - \$500.00 from the General Fund
 - iii. Duncannon Boy Scout Troop 64 - \$2,500 from the Refuse Fund
 - e. Designation of a Chief Administration Officer (CAO) for Pension Plans/**Action**
2. Parks & Recreation Mr. Roger Williams, Chair
- a. Upcoming Events/Winterfest Wrap-up
 - b. Permit for a NYE Fireworks display/**Action**
 - c. December Meeting Cancelled
 - d. Friends of Clarks Ferry Tavern Facilities Request –Borough Office Meeting Room for January 10, 2019 at 5:30PM/**Action**
1. Personnel, Legal, & IT Mr. Darryl Croutharmel, Chair
- a. Part Time Employment/**Action**
2. Revitalization, Public Safety, & Communications Mr. Christopher Adams, Chair
3. Infrastructure Mr. Jeffrey Kirkhoff, Chair
- a. PMEA – Resolution # 2018-4, Approving the proposed Bylaw Amendments/**Action**

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – Three (3) Minutes Per Speaker/Please State Name & Address

XV. Adjournment/**Action**

A. Next Meeting: The next regular business meeting of Council will be Tuesday, January 15, 2018 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of The Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.