



Council of the Borough of Duncannon Meeting Agenda
Tuesday, February 18 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of January 21, 2020 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. DCED Grant Approval for 2016 – 2018 Audits Preparation in the amount of \$84,150.00
 - B. Changes to Recycling Program
- VIII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana
 - 1. Town Wide Yard Sale – June 6, 2020/**Action**
 - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company Chief Byron Worner
 - F. Borough Mayor Mr. John Cappawana
 - 1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
 - 1. Perry County Voter Registration Lease Agreement/**Action**
 - 2. Perry County Boroughs Association Delegate & Alternate/**Action**
 - 3. Advertisement prices for Borough Newsletters/**Action**
- IX. Approval of Treasurer’s Report/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 - 1. Consider Committing Additional \$100,000.00 Contingency Loan from Timber Fund to Water Fund for Capital Improvements/**Action**
 - 2. Ratify Approval of Uni-First Contract Extension/**Action**

3. Approve 2019 Budget Line-Item Transfer within Highway Aid Fund/**Action**
- B. Parks & Recreation Mr. Roger Williams, Chair
- D. Revitalization, Public Safety Ms. Kim Conrad, Chair
- E. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 1. Approval to schedule Borough Spring Clean-up for Saturday, April 18, 2020 from 8am to 1pm at the Municipal lot on Water Street/**Action**
 2. Appoint Mike Grogan to the Duncannon Municipal Authority, appointment is a 5-year term to expire the 1st Monday of January 2025/**Action**
 3. Approve the Officers of the Duncannon Municipal Authority as Follows; **Action**
 - Jeffrey Kirkhoff, President
 - Roger Williams, Vice President
 - Mike Wolfersberger, Secretary
 4. Authorize PA Department of Agriculture to Kill, Cut Down, or treat with Insecticide all 'Tree of Heaven' Trees on two parcels, Wheeler Field and the Wastewater Treatment Plant. This Invasive Tree Species attracts an Invasive Insect Species called the Spotted Lantern Fly.
- F. Fleet & Facilities Mr. Mike Wolfersberger, Chair
 1. Approve Heat installation for Shop/**Action**
- G. Executive Committee Mr. Jeffrey Kirkhoff, Chair
 1. Ratify Personnel Change from Executive Session 1-21-2020/**Action**
 2. Executive Session to Discuss Personnel Matters/**Action**

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – Three (3) Minutes Per Speaker/Please State Name & Address

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, March 17, 2019 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.