



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, January 21 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of December 16, 2019 Minutes/**Action**  
Approval of January 6, 2020 Reorganization Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
- VIII. General Reports
  - A. Junior Council Report Ms. Sophia Cappawana
  - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
    1. Request for Payment #1 to PSI Pumping Solutions for Booster Station & Well Improvements in the Amount of \$276,640.00.
    2. Contract Change Order #2 for PSI Pumping Solutions for the Installation of a new Duct bank to Well #5 in the amount of \$46,948.20.
    3. Quotes for Generators at Well #1 & Well #2/**Action**
  - C. Public Works Operator Mr. Kevin Hoch, PESI
  - D. Borough Solicitor Ms. Mary Dissinger, Dissinger & Dissinger
  - E. Duncannon Fire Company Chief Byron Worner
  - F. Borough Mayor Mr. John Cappawana
    1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - G. Secretary Mrs. Kathy Bauer
    1. 2020 Meeting Advertisement Ratification/**Action**
- IX. Approval of Treasurer’s Report/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
  - A. Finance & Administration Mr. Jeffrey Kirkhoff, Chair
    1. Proposed 2019 Budget Line Item Transfers as of 12/31/19/**Action**
  - B. Parks & Recreation Mr. Roger Williams, Chair
  - C. Personnel, Legal, & IT Mr. Michael May, Chair

D. Revitalization, Public Safety, & Communications

Mr. Karl Conrad, Chair

E. Infrastructure

Mr. Jeffrey Kirkhoff, Chair

1. Approve the Design for the Watershed Storage/ Recycling Center Building and Recommend that the Nature Conservancy commission the building as designed and Quoted by Armada Buildings Inc./**Action**

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, February 18, 2019 at 7P.M.

## **THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

### **Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*