



Council of the Borough of Duncannon Meeting Agenda

Tuesday, July 21, 2020 • 7:00 PM

- I. Call to Order – Michael May, Vice President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Adrienne Marsh, Assistant Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of June 16, 2020 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
 - A. Lieutenant Robert S. Ligon, Station Commander Pennsylvania State Police, Troop H, Newport
- VII. Appointments, Resignations, Correspondence
 - A. Letter from Victor Hart regarding Clark’s Ferry Tavern & Books
- VIII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana
 - B. Borough Engineer
 1. Booster Station Act-Pak Replacement Proposal Mr. Greg Rogalski, Pennoni Associates
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company
 1. Quarterly Report Chief Byron Worner
 - F. Borough Mayor
 1. Codes Enforcement Mr. John Cappawana
 - G. Secretary Mr. Anthony Klase, Codes Enforcement Officer
Mrs. Kathy Bauer
- IX. Approval of Treasurer’s Report Dated June 30, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/EFT’s Dated June, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 1. Extension of Late Fee Forgiveness/**Action**
 2. Cyber Insurance Policy Consideration/**Action**
 3. General Fund Payoff of \$30,000 Electric Fund Loan from June 30, 2016/**Action**
 4. EMC Insurance (PSAB) Return Premium Dividend for ’19-’20
 5. Proposed 2020 Budget Line Item Transfers

- B. Parks & Recreation Mr. Roger Williams, Chair
 - C. Revitalization, Public Safety Ms. Kim Conrad, Chair
 - 1. Ronald Foose Correspondence Regarding Handicap Parking Space/**Action**

 - D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
 - F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
 - 1. Annual Employee Evaluations and Wage/Merit Increases/**Executive Session - Action**
- XII. Unfinished Business
- XIII. New Business
- A. Clark's Ferry Tavern Agreement Amendment Consideration/**Action**
 - B. Penn State Health-Geisinger Letter & Agreement Template/**Action**
- XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- XV. Adjournment/**Action**
- A. Next Meeting: The next regular business meeting of Council will be Tuesday, August 18, 2020 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.