

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
Special Meeting ~ July 31, 2018**

- Call to order:** Darryl Croutharmel, President of Council called the meeting to order at 7:00 p.m. on July 31, 2018. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.
- Officials Present:** Jeffrey Kirkhoff, Lisa Landis, Darryl Croutharmel, Roger Williams, Mayor John Cappawana.
- Junior Council:** Sophia Cappawana, Elizabeth Misner.
- Absent Members:** Christopher Adams, Karl Conrad, Michael May.
- Others Present:** Solicitor – William Dissinger, Finance Director – Robert Kroboth. Financial Advisors – Jen Caron, Jay Wenger.

PUBLIC COMMENT – NONE

2016 AUDIT REVIEW

Mr. Kroboth stated that the audit is not yet ready for review and approval.

PENNVEST

Jennifer Caron – Ms. Caron of Eckert Seamans provided a PENNVEST Resolution to Apply and a Letter of Responsibility regarding the PENNVEST loan application.

A motion was made by Mr. Williams to approve the PENNVEST letter to Apply. The motion was seconded by Ms. Landis and passed with a unanimous voice vote.

A motion was made by Mr. Kirkhoff to approve the Letter of Responsibility regarding the PENNVEST loan. The motion was seconded by Ms. Landis and passed with a unanimous voice vote.

NEW BUSINESS

Mr. Williams reported that the Marysville Borough had contacted Foreman Criley about equipment sharing.

Mr. Williams also stated that there are considerable Inflow and infiltration issues in the Borough sewer lines.

A motion was made by Ms. Landis to continue the meeting until 7:00PM on Monday, August 6, 2018 at the Duncannon Borough building.

The notice of continuation was posted on the front and back entrances of the Borough office.

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
July 31, 2018 Special Meeting Continued ~ August 6, 2018**

Call to order: Darryl Croutharmel, President of Council called the meeting back to order at 7:00 p.m. on August 6, 2018.

Officials Present: Christopher Adams, Karl Conrad, Lisa Landis, Darryl Croutharmel, Michael May, and Roger Williams.

Absent Members: Jeffrey Kirkhoff, Mayor John Cappawana, Junior Council Members Sophia Cappawana and Elizabeth Misner

Others Present: Finance Director – Robert Kroboth.

Citizens Present: Tom Swigart

PUBLIC COMMENT

Tom Swigart – 304 Lincoln St. Duncannon

Mr. Swigart explained that there is a vacant home next door to his and that he has complained of sewage or another unidentified substance coming up from below ground since May 30, 2018.

The sewer lines have been televised by the Borough crew and have been found to be clear. The Office staff has tried to reach the owner of the property with no success.

A motion was made by Mr. May to advise solicitor Dissinger to send a letter to the owner directing them to have the problem repaired or to be advised that the Borough would take corrective action and that they would be charged for the entire project. The motion was seconded by Mr. Adams and passed with a unanimous voice vote.

A motion was made to adjourn the meeting at 7:21PM on August 6, 2018. The motion was seconded by Mr. Adams and passed with a unanimous voice vote.

The next regularly scheduled meeting will be held on August 21, 2018 at 7:00PM.

Respectfully Submitted,

Kathy Bauer
Duncannon Borough Secretary