



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, May 19, 2020 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of March 17, 2020 Meeting Minutes/**Action**  
Approval of April 17, 2020 Emergency Meeting Minutes/**Action**  
Approval of April 21, 2020 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
- VIII. General Reports
  - A. Junior Council Report Ms. Sophia Cappawana
  - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
    1. Award Bid for Sanitary Sewer Cleaning & Televising/**Action**
    2. Award Bid for Duncannon Water Valve Replacement/**Action**
    3. Award Bid for Cumberland Street Water Main Replacement/**Action**
  - C. Public Works Operator Mr. Kevin Hoch, PESI
    1. Written Report
  - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
  - E. Duncannon Fire Company Chief Byron Worner
  - F. Borough Mayor Mr. John Cappawana
    1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - G. Secretary Mrs. Kathy Bauer
- IX. Approval of Treasurer’s Report Dated March 31, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer  
Approval of Treasurer’s Report Dated April 30, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills Dated March 31, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer  
Ratification & Approval of Bills Dated April 30, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
  - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
  - B. Parks & Recreation Mr. Roger Williams, Chair

- C. Revitalization, Public Safety Ms. Kim Conrad, Chair
- D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
  - 1. Trash Pick-up on South Main Request/**Action**
  - 2. Removal of Penalties for Landlord on the event of account Pay-off/**Action**
- E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
- F. Executive Committee Mr. Jeffrey Kirkhoff, Chair

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, June 16, 2020 at 7P.M.

## **THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

### **Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*