



Council of the Borough of Duncannon Meeting Agenda
Tuesday, November 20, 2018 • 7:00 PM

- I. Call to Order – Darryl Croutharmel, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of October 16, 2018 Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. SRBC – Conditional Approval of Aquifer Test Plan, Well #7
 - B. PENNVEST Confirmation of Timely Receipt of Screw Press Project Financing Application
- VIII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana & Ms. Elizabeth Misner
 - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
 - 1. Certificate of Payment #2 for Water Supply Improvements – Well #4. \$52,821.90 to RLS Construction Group LLC. Approval of Payment to be forwarded to Jason Laubach at SEDA-COG/**Action**
 - 2. Certificate of Payment #1 on contract 2018-03G for WWTP Solids Handling Upgrade – Screw Press Install. Payment of \$96,615.00 to PSI – Pumping Solutions Incorporated/**Action**
 - 3. Certificate of Payment #1 on contract 2018-03E for WWTP Solids Handling Upgrade – Screw Press Install. Payment of \$35,748.50 to PSI – Pumping Solutions Incorporated/**Action**
 - 4. Request for Change RFC#1 – PSI Pumping Solutions
 - 5. Request for Change RFC#2 – PSI Pumping Solutions
 - 6. Request for Change – Well 7, Eichelbergers for \$3000.00
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company Chief Byron Worner
 - 1. October Fire Report
 - F. Borough Mayor Mr. John Cappawana
 - 1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
- IX. Approval of Treasurer’s Report/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/**Action** Mr. Robert Kroboth, Finance Director/Treasurer

XI. Standing Council Committee Reports

1. Finance & Administration Mr. Jeffrey Kirkhoff, Chair
 - a. 2019 Proposed Budget, Approve & Advertise/**Action**
 - b. 2016 Audit Update
 - c. NextEra/AMP Electric Contract Extension/**Action**
 - d. PA Municipal Electric Association (PMEA) Strategic Planning Changes 2019, Dues/**Action**
 - e. Blue Ridge Cable Franchise Agreement Extension/**Action**
 - f. Advertise Ordinance 413 of 2018 – Setting the 2019 Tax Rate/**Action**
 - g. Advertise Ordinance 414 of 2018 – Setting the Water Rate/**Action**
2. Parks & Recreation Mr. Roger Williams, Chair
 - a. Opening of the Watershed Gate for Hunting/**Action**
 - b. Special Events Permit for Duncannon Fire Company – Adopt-A-Family Boot Drive/**Action**
 - c. Special Events Permit change of date for the Historical Society of Perry County/**Action**
 - d. Halloween Parade Financial Report
7. Personnel, Legal, & IT Mr. Darryl Croutharmel, Chair
8. Revitalization, Public Safety, & Communications Mr. Christopher Adams, Chair
9. Infrastructure Mr. Jeffrey Kirkhoff, Chair

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, December 18, 2018 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of The Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.