



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, September 18, 2018 • 7:00 PM

- I. Call to Order – Darryl Croutharmel, President of Council  
The meeting will recess at approximately 7:30 PM to convene the Public Hearing on Ordinance #412 defining Brew-Pubs/**Action**
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of August 21, 2018 Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
  - A. Nature Conservancy intent to exercise the Option for the Purchase of Real Estate/**Action**
  - B. Susan J. Smith – Breslin Litigation update
  - C. MMO estimate for 2019
  - D. Liquid Fuels Tax Fund Audit Report
  - E. Duncannon Fire Company 2017 Tax Return
  - F. Eugene Depasquale regarding Volunteer Fire Relief Association
- VIII. General Reports
  - A. Junior Council Report Ms. Sophia Cappawana & Ms. Elizabeth Misner
  - B. Borough Engineer Mr. Greg Rogalski, Pennoni Associates
    1. Final payment – Payment Application #2 for \$22,914.59 payable to E.K. Services, Inc. for completion of the Chestnut St. Water Project/**Action**
  - C. Public Works Operator Mr. Kevin Hoch, PESI
  - D. Borough Solicitor Mr. Bill Dissinger, Dissinger & Dissinger
  - E. Duncannon Fire Company Chief Byron Worner
  - F. Borough Mayor Mr. John Cappawana
    1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - G. Secretary Mrs. Kathy Bauer
    1. Fall Clean-up and upcoming Borough Events flyers
- IX. Approval of Treasurer’s Report/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/**Action** Mr. Robert Kroboth, Finance Director/Treasurer

XI. Standing Council Committee Reports

A. Finance & Administration

Mr. Jeffrey Kirkhoff, Chair

1. July 16, 2018 WWTP water damage claim settled at 100% cost. Payment issued.
2. 2018 Fire Company Workers Comp. Ins. Reimbursement bills mailed 8/17/2018.
3. 2<sup>nd</sup> qtr. Sewer Plant shared expense reports prepared/sent to PTMA, 8/28/2018
4. Appoint a new primary & alternate delegate to CAPTAX/**Action**
5. Riverview Bank increased Small Business Checking accounts interest from .65% to .9954% at request of the Borough.

B. Parks & Recreation

Mr. Roger Williams, Chair

C. Personnel, Legal, & IT

Mr. Darryl Croutharmel, Chair

D. Revitalization, Public Safety, & Communications

Mr. Christopher Adams, Chair

E. Infrastructure

Mr. Jeffrey Kirkhoff, Chair

1. Ratify phone poll for Purchase of VFD for well one at a cost of up to \$5,000.00

XII. Unfinished Business

XIII. New Business

- A. Loretta's Little Lambs Evacuation Agreement/**Action**

XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, October 16, 2018 at 7P.M.

**THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

**Mission Statement of The Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*