



Council of the Borough of Duncannon Meeting Agenda

Tuesday, October 20, 2020 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Borough Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of September 15, 2020 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. 2021 Minimum Municipal Obligation (MMO) for Borough Pension Plans (50-018-3N & 50-018-3P)
 - B. Released 2019 Liquid Fuels (Highway Aid) Audit
- VIII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana
 - B. Borough Engineer Greg Rogalski, Pennoni Associates
 1. Mid-State Payment Application #3 (FINAL) – Water Valve Replacement Project: \$10,616.70/**Action**
 2. Farhat Payment Application #2 – Cumberland St. Main Replacement Project: \$135,250.00/**Action**
 3. Trinity Payment Application #1 – Sewer Televising Project: \$20,452.50/**Action**
 4. Farhat Change Order #1 – Cumberland Street Water Main Replacement Project: (-\$2,352.00) Credit/**Action**
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 1. Memo of Understanding Agreement – Duncannon Boy Scouts & Duncannon Borough
 - E. Duncannon Fire Company
 - F. Borough Mayor Mr. John Cappawana
 1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
- IX. Approval of Treasurer’s Report Dated Sept. 30, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/EFT’s Dated Sept., 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports

- A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 - 1. Proposed 2020 Budget line-item transfers as of September 30, 2020/**Action**
 - 2. December 1, 2019 Medical & Prescription Insurance Renewal Recommendation/**Action**
 - 3. Presentation of Draft 2021 Proposed Budget (For Review Only)
 - 4. Update on 2016-2018 Audits
 - B. Parks & Recreation Mr. Roger Williams, Chair
 - C. Revitalization, Public Safety Ms. Kim Conrad, Chair
 - D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - 1. Report on September Water Main Breaks/Line Repairs
 - 2. Proposed "Thank You" Letter to Millersburg Area Authority for Providing 419,500 Gallons of free water valued at \$4,433.
 - 3. Generator Hook-up Well #1 by Latchford Electrical - \$8,200.00/**Action**
 - 4. Generator Hook-up Well #2 By Latchford Electrical – 13,290.00/**Action**
 - E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
 - F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
- II. Unfinished Business
- XIII. New Business
- XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- XV. Adjournment/**Action**
- A. Next Meeting: The next regular business meeting of Council will be Tuesday, November 17, 2020 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.