



Council of the Borough of Duncannon Meeting Agenda

Tuesday, November 17, 2020 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Roll Call of Officials Present – Mrs. Kathryn Bauer, Borough Secretary
- III. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- IV. Approval of October 20, 2020 Meeting Minutes/**Action**
Approval of November 10, 2020 Special Meeting Minutes/**Action**
- V. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VI. Appointments, Resignations, Correspondence
- VII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana
 - B. Borough Engineer Greg Rogalski, Pennoni Associates
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company
 1. Third Quarter Report Provided for Review
 2. Results of Duncannon Fire Company #1 Financial Analysis as of 12/31/2018
 - F. Borough Mayor Mr. John Cappawana
 1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
 1. Sewer Forgiveness for Residential Water Leaks/ **Action**
- VIII. Approval of Treasurer's Report Dated October 31, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- IX. Ratification & Approval of Bills/EFT's Dated Oct., 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 1. Review and Approve for Advertising the Finance, Administration, & IT Committee version of the 2021 Proposed Budget/**Action**
 2. Review and Approve for Advertising Proposed Ordinance #424, an Ordinance Setting the Real Estate Tax Rate for 2021/**Action**
 3. Review and Approve for Advertising Proposed Ordinance #425, an Ordinance Setting the Base Rate Charged for Water in the Borough/**Action**

- 4. Review and Approve for Advertising Proposed Resolution 2020-1, a Resolution Amending the Base Rate Charged for Refuse Pick-up and Disposal in the Borough/**Action**
- 5. Discuss Possible Purchase and Demolition of 18-28 N. Market Street
- 6. 35 Hours per week for Secretary Position for Pension System State Aid Eligibility beginning in 2022/**Action**

- B. Parks & Recreation Mr. Roger Williams, Chair
- C. Revitalization, Public Safety Ms. Kim Conrad, Chair
- D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - 1. PCCOG Fee Schedule
 - 2. E-mail from Solicitor Dissinger regarding Parking changes in the Borough
- E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
- F. Executive Committee Mr. Jeffrey Kirkhoff, Chair

XI. Unfinished Business

XII. New Business

XIII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XIV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, December 15, 2020 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.