



Council of the Borough of Duncannon Meeting Agenda

Tuesday, December 15, 2020 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Roll Call of Officials Present – Mrs. Kathryn Bauer, Borough Secretary
- III. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- IV. Approval of November 17, 2020 Meeting Minutes/**Action**
- V. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VI. Appointments, Resignations, Correspondence
 - A. Approval letter from FEMA recognizing the municipal hazard mitigation plan as approved.
- VII. General Reports
 - A. Junior Council Report Ms. Sophia Cappawana
 - B. Borough Engineer Greg Rogalski, Pennoni Associates
 1. Approve the Final Pay Application for the Cumberland Street Water Main Replacement – in the amount of \$39,298.00 to Farhat Excavating, LLC/**Action**
 - C. Public Works Operator Mr. Kevin Hoch, PESI
 - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - E. Duncannon Fire Company
 - F. Borough Mayor Mr. John Cappawana
 1. Declaration of Snow Emergency – Dec. 16, 2020 at 8:00AM to Dec. 18, 2020 at 8:00AM
 2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - G. Secretary Mrs. Kathy Bauer
- VIII. Approval of Treasurer’s Report Dated Nov. 30, 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
 - A. Proposed Additional \$40,000 Bridge Loan from Timber Fund to Water Fund/**Action**
- IX. Ratification & Approval of Bills/EFT’s Dated Nov., 2020/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 1. Adoption of the 2021 Proposed Budget as Amended/**Action**
 2. Approve Advertised Ordinance #424, an Ordinance Setting the Real Estate Tax Rates for 2021/**Action**
 3. Approve Advertised Ordinance #425, an Ordinance Setting the Base Rate Charged for Water in the Borough/**Action**
 4. Update on Possible Purchase and Demolition of 18-28 N. Market Street.

- B. Parks & Recreation Mr. Roger Williams, Chair
- C. Revitalization, Public Safety Ms. Kim Conrad, Chair
- D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - 1. Pennoni Associates Rate Schedule for 2021/**Action**
 - 2. PESI Rate Schedule for 2021/**Action**
 - 3. Update on sale of Nutrient Credits
 - 4. Market Street Parking 118-136 N. Market/**Action**
- E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
- F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
 - 1. Approve 2021 Committee Meeting Dates for Advertisement/**Action**
 - 2. Approve 2021 Council Meeting Dates for Advertisement/**Action**

XI. Unfinished Business

XII. New Business

XIII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XIV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, January 19, 2021 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.