

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
April 20, 2021**

Call to order: Jeffrey Kirkhoff, President of Council, called the meeting to order at 7:00PM on April 20, 2021.
The meeting was held via Zoom.

Officials Present: Jeffrey Kirkhoff, Michael May, Karl Conrad, Kim Conrad, Joanne Sanderson, Roger Williams, Mike Wolfersberger, & Mayor John Cappawana.

Members Absent:

Others Present: Solicitor – Bill Dissinger, Engineer – Greg Rogalski, Finance Director – Robert Kroboth

Citizens Present: Via Zoom – Brian Allen, JD Longo, Scott Green, Betsy Kirkhoff, Jackie Green, Louis Howell, Kyle Maguire, Rick Gibney, Kraig Nace, Joel Deaven, Lisa German, Abby Dudley

MINUTES – A motion was made by Mr. May to approve the minutes for the March 16, 2021 Borough Council meeting as presented. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

PUBLIC COMMENT

JD Longo – Mayor of Slipper Rock, PA – Mr. Longo discussed a 2nd Amendment Resolution that he had presented in Slippery Rock at the invitation of Mayor Cappawana.

Rick Gibney – Mr. Gibney introduced himself as a candidate for Magisterial District Justice. He summarized his career and background. Mr. Gibney stated that he welcomes any questions.

Mr. Kirkhoff added that there is a meet the candidate's night on May 4, 2021 at the Duncannon EMS building from 6-9 PM.

Brian Allen — Mr. Allen stated that he supports the 2nd amendment resolution that will be presented by Mayor Cappawana.

Scott Green - Stated that he supports the 2nd amendment resolution that will be presented by Mayor Cappawana.

Joel Deaven - Stated that he supports the 2nd Amendment resolution that will be presented by Mayor Cappawana.

Kraig Nace - Stated that he supports the 2nd Amendment resolution that will be presented by Mayor Cappawana.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

IT Breach – The IT breach has been settled with the Borough recouping 100% of all monetary losses including legal costs.

Alliance for the Chesapeake Bay – A request for a support letter for a Small Watershed Grant was presented.

A motion was made by Mr. Williams to execute a letter of support for the Alliance for the Chesapeake Bay Small Watershed Grant application. The motion was seconded by Mr. May and passed with a unanimous voice vote.

GENERAL REPORTS

BOROUGH ENGINEER – Mr. Greg Rogalski, Pennoni Associates

A written report was provided.

Surveying has begun for the High Street Water Main project through the H20 grant program.

Mr. Rogalski reported that Sanitary Sewer point repairs were set to begin the week of April 26, 2021 with the heavy cleaning the week of May 3, 2021.

A motion was made by Mr. Kirkhoff to authorize Engineering to prepare an updated Water Supply Planning Summary cost not to exceed \$10,000.00. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

A motion was made by Mr. Williams to accept the bid from Mid-State Paving, LLC for the Oil & Chip package in the amount of \$77,620.40. The motion was seconded by Mr. May and passed with a unanimous voice vote.

PESI– Mr. Kevin Hoch, PA Environmental Solutions, Inc. (PESI)

PESI provided and summarized a written report.

Leak detection continues.

BOROUGH SOLICITOR – Mr. William Dissinger, Dissinger and Dissinger

No report.

Mr. Kirkhoff stated that prior to the meeting an executive session was held to discuss personnel matters and threatened legal action.

DUNCANNON FIRE COMPANY – Chief Byron Worner

Written reports provided.

BOROUGH MAYOR – Mr. John Cappawana

Mayor Cappawana proposed a resolution regarding the 2nd amendment of the US Constitution.

Discussion followed.

A motion was made by Mr. Conrad to advertise the Resolution on Facebook and the Borough Website. The motion was seconded and passed with a 5- 2 roll call vote, Mr. Kirkhoff and Mr. Wolfersberger dissenting.

CODES ENFORCEMENT- Mr. Anthony Klase

A written report was provided.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer reported that Statements of Financial Interest are Due by May 1, 2021.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. Williams to accept the Treasurers Reports dated March 31, 2021 subject to audit. The motion was seconded by Mr. May and passed with a unanimous voice vote.

RATIFICATION AND APPROVAL OF BILLS

A motion was made by Mr. May to approve and ratify the bills/EFT's prepared for March, 2021, as presented. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. Jeffrey Kirkhoff – Chairman, Mr. Robert Kroboth - Finance Director

Mr. Kroboth reported that the 2017 financial audit should be complete by July 15 and the 2018 audit within 45 after the completion of the 2017 audit.

PARKS & RECREATION – Mr. Roger Williams, Chairman

Mr. Williams reported that the community wide yard-sale is scheduled for June 5, 2021.

Weed spraying is needed in the Borough Parks and common areas.

A motion was made by Mr. Conrad to hire Good's Tree and Lawn Care to apply one treatment of herbicides at the cost of \$2,190.00. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

A motion was made by Mr. Kirkhoff to approve up to \$1500.00 to build a swing set for the playground at cooper field. The motion was seconded by Mr. Conrad and passed with a unanimous voice vote.

A Parks and Recreation meeting will be held on April 27, 2021 at 7:00PM.

The crew will be building benches for use in Noye Park.

Two teener baseball teams and one softball team will be using cooper field this spring.

Mr. Williams reported that the small pavilion at Cooper Field will need to be replaced.

REVITALIZATION & PUBLIC SAFETY– Ms. Kim Conrad, Chairman

Ms. Conrad reported the information regarding the Emergency Management will be provided by Friday, April 23, 2021.

Committee meeting are the second Tuesday of each month at 6:00PM.

INFRASTRUCTURE – Mr. Jeffrey Kirkhoff, Chairman

A motion was made by Mr. Williams to reimburse Kisner's Garage \$750.00 for water line digging requested by the Borough. The motion was seconded by Ms. Sanderson and passed with a unanimous voice vote.

The Borough has received two responses to the Water/Sewer Operator Advertisement. One response for Water system only, and one response for both utilities.

The Grant acceptance letter for the purchase of 18-28 N. Market is awaiting signature before funds will be released.

A motion was made by Mr. Williams to retain Wolf Engineering to prepare plans for the Borough Building truss roof with storage and bid package for the construction preparation at the cost of up to \$10,000.00. The motion was seconded by Mr. Kirkhoff and passed with a unanimous voice vote.

Foreman Mike Criley is soliciting Quotes for a new Sanitation Packer.

EXECUTIVE COMMITTEE – Mr. Jeffrey Kirkhoff, Chairman

A motion was made by Mr. Wolfersberger to approve insurance payments for an employee up to \$130,000 per month as reimbursement. The motion was seconded by Ms. Conrad and passed with a unanimous roll call vote.

UNFINISHED BUSINESS

Mr. May will be attending the Cap-Tax meeting on April 21, 2021.

NEW BUSINESS

PUBLIC COMMENT

Jackie Green – Supports 2nd amendment resolution.

Kyle Maguire - Supports 2nd amendment resolution.

Abbey Dudley – Ms. Dudley would like to have the parks updated so that the equipment is more kid friendly. She also would like to forma volunteer night watch.

Mr. Kirkhoff stated that he would like to have the meetings in-person beginning with the May, 2021 Borough Council Meeting. A zoom link will also be provided.

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 9:08PM on April 20, 2021. The motion was seconded by Ms. Sanderson and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for May 18, 2021 at 7:00PM

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary .

APPROVED