

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
May 18, 2021**

Call to order: Jeffrey Kirkhoff, President of Council, called the meeting to order at 7:00PM on May 18, 2021.
The meeting was held via Zoom.

Officials Present: Jeffrey Kirkhoff, Michael May, Karl Conrad, Kim Conrad, Joanne Sanderson, Roger Williams, Mike Wolfersberger, & Mayor John Cappawana.

Members Absent:

Others Present: Solicitor – Bill Dissinger, Engineer – Greg Rogalski

Citizens Present: Via Zoom – Jackie Green, Sophia Cappawana, Lisa Fickes, Kyle Maguire, Susan Cliber, Judith Hart, & Jim Ryan

MINUTES – A motion was made by Mr. May to approve the minutes for the April 20, 2021 Borough Council meeting as presented. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC COMMENT

Kyle Maguire – Lititz, PA

Mr. Maguire stated that he attended the Infrastructure Committee meeting. He thanked the committee for the information he acquired.

Mr. Maguire stated that he was in support of the Resolution regarding the Second Amendment.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Duncannon Senior Center - A motion was made by Mr. Wolfersberger to approve \$200.00 donation to the Duncannon Senior Center for the Sponsorship of a Monthly meal. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

Keith Mutzabaugh – A motion was made by Mr. Conrad to accept the resignation of Keith Mutzabaugh effective April 30, 2021. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

Secretary Bauer – Correspondence was received regarding the Second Amendment resolution.

GENERAL REPORTS

BOROUGH ENGINEER – Mr. Greg Rogalski, Pennoni Associates

A written report was provided and summarized.

A motion was made by Mr. Williams to authorize Pennoni Associates to prepare a bid package for the repair of the water lines at the Intersection of New Bloomfield Road and Main Street including the area under the 11 & 15 bridge. The motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. Kirkhoff to approve the payment of Invoice #INV-6695 to Trinity Subsurface engineering for Sewer line point repairs in the amount of \$24,520.00. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PESI– Pennsylvania Environmental Solutions Incorporated
No report.

BOROUGH SOLICITOR – Mr. William Dissinger, Dissinger and Dissinger
The contract for 18-28 N. Market Street has been extended and a purchase in the near future is a real possibility.

Solicitor Dissinger has been fielding many inquiries regarding zoning and transforming properties from single to multi-family.

DUNCANNON FIRE COMPANY – Chief Byron Worner
Written reports provided.

The UTV has been purchased in two parts, and it should be complete and running sometime in June.

BOROUGH MAYOR – Mr. John Cappawana
Mayor Cappawana attended the Grand Opening of the Senior Center.

The senior center is always looking for volunteers to help serve meals.

CODES ENFORCEMENT- Mr. Anthony Klase
No report.

BOROUGH SECRETARY – Mrs. Kathryn Bauer
Mrs. Bauer reported she would be sharing an article with Council regarding Stormwater in which Duncannon is featured.

APPROVAL OF TREASURER'S REPORT – Report not Provided

RATIFICATION AND APPROVAL OF BILLS – Bills not Provided

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. Jeffrey Kirkhoff – Chairman, Mr. Robert Kroboth - Finance Director
No Report.

PARKS & RECREATION – Mr. Roger Williams, Chairman

Mr. Williams reported that the community wide yard-sale is scheduled for June 5, 2021.

A motion was made by Mr. Conrad to approve the Special events application for the Duncannon Appalachian Trail Community Festival to be held on August 28, 2021. In addition, approve the closure of High Street between Ann and Cumberland Streets between 8:00AM and 5:00PM. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

Abundant Harvest will be using Cooper Field to have Movie Nights on July 2 and August 13, 2021

The Bucktails will be holding the 28th Annual Bucktail Reunion at the Clark's Ferry Tavern from July 30 – August 1, 2021.

A motion was made by Mr. Conrad to approve the Bucktails parade route for July 31, 2021. Market St. from Clark St. to Rachel St., Rachel St. from Market to High St., High St. from Rachel to Clark St., and Clark from High to Market to be closed from 8:30AM until 11:00PM. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

Mr. Williams is interested in reviving the Tavern Market.

Mr. Wolfersberger suggested putting information in the Borough Newsletter regarding the rental of Borough parks.

Signs will be made for the park hours at Cooper Field and a gate is being considered.

REVITALIZATION & PUBLIC SAFETY– Ms. Kim Conrad, Chairman

New trash receptacles are being considered for public areas in the Borough.

Resolution # 2021-1 was proposed at the April 20, 2021 meeting.

A motion was made by Mr. Conrad the adopt Resolution 2021-1 regarding establishing the Borough as a Second Amendment Sanctuary. The motion was seconded by Ms. Conrad.

Discussion followed.

The Motion was amended to remove the names of Borough Council Members from the third paragraph.

Discussion Followed.

The motion failed with a 2-5 roll call vote, Mr. Kirkhoff, Mr. May, Ms. Sanderson, Mr. Williams, and Mr. Wolfersberger dissenting.

INFRASTRUCTURE – Mr. Jeffrey Kirkhoff, Chairman

Water loss and the importance of the water line repair at the 11 & 15 overpass was discussed.

The Refuse truck may need replaced in the near future. Foreman Criley is determining the best options for replacement.

FLEET AND FACILITIES – Mr. Michael Wolfersberger

The plan to replace the roof of the Borough Building may be on hold due to the price increase of materials.

A pre-emptive discussion will take place with the Business Campus as to the future capacity of the Sewer lines that they utilize that run into the Borough Wastewater system.

EXECUTIVE COMMITTEE – Mr. Jeffrey Kirkhoff, Chairman

UNFINISHED BUSINESS

A Friends of the Clark's Ferry Tavern Meeting will be held at the Borough Office on May 19, 2021 at 6:30PM.

Mr. Klase sent a letter of warning regarding grass on the streets to many residents.

The Executive Committee will consider later office hours one day a week for the Borough Office.

NEW BUSINESS

The Mayor will be issuing Proclamations, possibly monthly.

The June 15th meeting will be held in person with a zoom option.

PUBLIC COMMENT - NONE

ADJOURNMENT

A motion was made by Mr. May to adjourn at 8:59 PM on May 18, 2021. The motion was seconded by Ms. Conrad and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for June 15, 2021 at 7:00PM

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary