



Council of the Borough of Duncannon Meeting Agenda

Tuesday, July 20, 2021 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Roll Call of Officials Present – Mrs. Adrienne Marsh, Assistant Secretary
- III. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- IV. Approval of June 15, 2021 Meeting Minutes/**Action**
- V. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VI. Appointments, Resignations, Correspondence
- VII. General Reports
 - A. Borough Engineer Greg Rogalski, Pennoni Associates
 - B. Public Works Operator Mr. Todd Mace, PESI
 - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - D. Duncannon Fire Company Mr. Byron Worner
 - E. Borough Mayor Mr. John Cappawana
 1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - F. Secretary Mrs. Kathy Bauer
- VIII. Approval of Treasurer's Report Dated June 30, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- IX. Ratification & Approval of Bills/EFT's Dated June, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 1. 2017 Audit Update/**Potential Action**
 2. 2018 Audit Update
 - B. Parks & Recreation Mr. Roger Williams, Chair
 1. NNO is scheduled for Aug 3, 2021.
 - C. Revitalization, Public Safety Ms. Kim Conrad, Chair
 - D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 1. Water & Sewer Operator/**Action**
 2. Lock & Security Project/**Action**
 3. Equipment Auction/**Potential Action**
 4. Bids for Rt274 Intersection Valve and Main Replacement/**Action**
 - E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
 1. Approval for the Borough Work Crew to pull back Turf at the Clark's Ferry Tavern for the Mid-Atlantic Audubon Society Bird Friendly Communities Garden/**Action**
 - F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
 1. Employee Reviews/**Action**
 2. PTO Policy Review/**Action**

3. License/Certification Raises

XI. Unfinished Business

XII. New Business

XIII. Public Comment – Three (3) Minutes Per Speaker/Please State Name & Address

XIV. Adjournment/**Action**

A. Next Meeting: The next regular business meeting of Council will be Tuesday, August 17, 2021
at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.