



Council of the Borough of Duncannon Meeting Agenda

Tuesday, August 17, 2021 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of July 20, 2021 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. 2020 Liquid Fuels Tax (Highway Aid) Fund Audit Report
- VIII. General Reports
 - A. Borough Engineer Greg Rogalski, Pennoni Associates
 1. Mid-State Pre-Tar and Chip Milling Proposal for \$11,085.00/**Action**
 2. Final Payment for Trinity Sub-Surface Engineering for \$2272.50/**Action**
 - B. Public Works Operator Mr. Todd Mace, PESI
 - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - D. Duncannon Fire Company Mr. Byron Worner
 - E. Borough Mayor Mr. John Cappawana
 1. August Proclamation Extension
 2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - F. Secretary Mrs. Kathy Bauer
 1. Digitizing Borough Records
 2. Fall Newsletter
- IX. Approval of Treasurer’s Report Dated July 20, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/EFT’s Dated July, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 1. Acceptance of 2017 Audit Report/**Action**
 2. 2019 and 2020 Audits Engagement Extension for Wagner, Dreese, Elsasser, & Associates/**Action**
 3. Ratify Standard SSL Certificate Renewal Quote #008504 Acceptance/**Action**

4. Ratify Dell Pro-Support Plus Renewal Quote #008558 Acceptance/**Action**
5. Ratify Harris Local Government Software Licenses and Professional Services Quote #HKC-R3C2S8 Acceptance/**Action**
6. Approval of Splashwire One Year 2021 Technology Support Agreement Quote #008543/**Action**
7. Approval of Splashwire 2021 Meter Read Systems Deployment Quote #008571/**Action**

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| B. Parks & Recreation | Mr. Roger Williams, Chair |
| C. Revitalization, Public Safety | Ms. Kim Conrad, Chair |
| D. Infrastructure | Mr. Jeffrey Kirkhoff, Chair |
| 1. Authorize Payment of L.B. Water Meter Project Invoice/ Action | |
| E. Fleet & Facilities | Mr. Mike Wolfersberger, Chair |
| F. Executive Committee | Mr. Jeffrey Kirkhoff, Chair |

XII. Unfinished Business

- A. Extended Hours for Borough Office

XIII. New Business

XIV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, September 21, 2021 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.