



Council of the Borough of Duncannon Meeting Agenda
Tuesday, September 21, 2021 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Adrienne Marsh, Assistant Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of August 21, 2021 Meeting Minutes/**Action**
- VI. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VII. Appointments, Resignations, Correspondence
 - A. 2022 Minimum Municipal Obligation (MMO) for BOROUGH Pension Plans
 - B. Duncannon Volunteer Fireman’s Relief Association Compliance Audit – Jan. 1, 2018-Dec.31, 2020
- VIII. General Reports
 - A. Borough Engineer Greg Rogalski, Pennoni Associates
 - 1. Notice of Water Monitoring Grant Award/\$1,500.00
 - B. Public Works Operator Miller Environmental
 - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - D. Duncannon Fire Company Mr. Byron Worner
 - E. Borough Mayor Mr. John Cappawana
 - 1. Extending Mayoral Proclamation through October 19, 2021.
 - 2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
 - F. Secretary Mrs. Adrienne Marsh, Assistant Secretary
- IX. Approval of Treasurer’s Report Dated August 31, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- X. Ratification & Approval of Bills/EFT’s Dated August, 2021/**Action** Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 - 1. Acceptance of the 2018 Financial Audit Report/**Action**
 - 2. 2019 & 2020 Audits Progress Report
 - 3. STMP Grant Application Update
 - 4. Update on Dump Truck/Plow Acquisition and Financing
 - 5. PMEA Electric Rate Comparison Table 2011-2021
 - B. Parks & Recreation Mr. Roger Williams, Chair

- 1. Mountain Gates opening for Hunting Season/Action-Addendum
- C. Revitalization, Public Safety Ms. Kim Conrad, Chair
- D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - 1. Satellite Leak Detection - Addendum
 - 2. Consultation of Railroad Underpass Project - Addendum
- E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
- F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
 - 1. Advertise a Part-Time Public Works position/**Action**
 - 2. Covid-19 Staff Protocols
 - 3. New Business Items from the 9/21 Committee Meeting

XII. Unfinished Business

XIII. New Business

XIV. Public Comment – Three (3) Minutes Per Speaker/Please State Name & Address

XV. Adjournment/**Action**

- A. Next Meeting: The next regular business meeting of Council will be Tuesday, October 19, 2021 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.