



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, October 19, 2021 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of September 21, 2021 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
  - A. Christie Caswell - Support Letter for Downtown Revitalization Request
  - B. Theodosia Diamond – Requesting Sewer Forgiveness in the Amount of \$417.58
- IX. General Reports
  - A. Borough Engineer Greg Rogalski, Pennoni Associates
    1. Mid-State Payment Application #1 FINAL – Oil & Chip Project \$72,406.30
  - B. Public Works Operator Miller Environmental
  - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
    1. Proposed Ordinance #426 Removal of the Shade Tree Ordinance
    2. Proposed Ordinance #427 Establishing Procedures and Requirements Pertaining to the Implementation of Act 50 of 2021 and Regulating Small Wireless Facilities to be placed Within the Public Right-Of-Way
    3. Proposed Resolution 2021-1 Declaring Intent to Adopt a Wireless Facilities Design Manual for the Regulation of Small Wireless Facilities
  - D. Duncannon Fire Company Mr. Byron Worner
    1. Fire Company 3<sup>rd</sup> Quarter Reports Provided
  - E. Borough Mayor Mr. John Cappawana
    1. Extending Mayoral Proclamation through November 16, 2021.
    2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - F. Secretary Mrs. Kathryn Bauer, Secretary
- X. Approval of Treasurer’s Report Dated September 30, 2021 Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated September, 2021 Mr. Robert Kroboth, Finance Director/Treasurer

- XII. Standing Council Committee Reports
  - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
    - 1. Proposed 2021 Budget Line Item Transfers as of September 30, 2021
    - 2. December 1, 2021 Medical/Rx Dental & Vision Insurance Renewal Recommendations
    - 3. Presentation of the DRAFT 2022 Proposed Budget (For Review Only)
    - 4. Lease/Purchase Financing Quote for Dump Truck/Plow
  - B. Parks & Recreation Mr. Roger Williams, Chair
    - 1. Halloween Parade and Trick or Treat – October 30, 2021
  - C. Revitalization, Public Safety Ms. Kim Conrad, Chair
  - D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
  - E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
  - F. Executive Committee Mr. Jeffrey Kirkhoff, Chair
    - 1. Executive Session to Discuss Legal Matters
- XIII. Unfinished Business
- XIV. New Business
- XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- XVI. Adjournment/**Action**
  - A. Next Meeting: The next regular business meeting of Council will be Tuesday, November 16, 2021 at 7P.M.

**THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

**Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*