



Council of the Borough of Duncannon Meeting Agenda
Tuesday, November 16, 2021 • 7:00 PM

- I. Call to Order – Jeffrey Kirkhoff, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of October 19, 2021 Meeting Minutes
- VI. Amendments to the Agenda
 - 1. Sled Fest
 - 2. Sled Drop
 - 3. Demolition bids for 18-28 N. Market St.
 - 4. Senior Center Special Events Permit
 - 5. Mutzabaugh's Market
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
- IX. General Reports
 - A. Borough Engineer
 - 1. SR0274 Water Main Project CPA Change Order #1 - \$19,845.15
 - 2. SR 0274 Water Main Replacement Certificate No.: 1 Contractor: CPA Pavement Services Inc.
 - B. Public Works Operator
 - Miller Environmental
 - C. Borough Solicitor
 - Mr. William Dissinger, Dissinger & Dissinger
 - D. Duncannon Fire Company
 - Mr. Byron Worner
 - E. Borough Mayor
 - Mr. John Cappawana
 - 1. Extending Mayoral Proclamation through December 21, 2021.
 - 2. Codes Enforcement
 - Mr. Anthony Klase, Codes Enforcement Officer
 - Mrs. Kathryn Bauer, Secretary
 - F. Secretary
 - 1. Extended Hours
 - 2. Advertisement of the January 3, 2022 Re-Organizational Meeting
 - 3. Advertisement of 2022 Borough Council Meetings
 - 4. Advertisement of the 2022 Committee Meetings
- X. Approval of Treasurer's Report Dated October 31, 2021 Mr. Robert Kroboth, Finance Director/Treasurer

- XI. Ratification & Approval of Bills/EFT's Dated October, 2021 Mr. Robert Kroboth, Finance Director/Treasurer

- XII. Standing Council Committee Reports
 - A. Finance, Administration, & IT Mr. Jeffrey Kirkhoff, Chair
 - 1. Review and Approve for Advertising the Finance, Administration, & IT Committee Version of the 2022 Proposed Budget
 - 2. Review and Approve for Advertising Proposed Ordinance #428, an Ordinance Setting the Real Estate Tax Rate for 2022
 - 3. Review and Approve the Advertising of Proposed Ordinance #429, an Ordinance Setting the Base Rate Charged for Water in the Borough
 - 4. Review and Approve Proposed Resolution 2021-2, a Resolution Amending the Base Rate Charged for Refuse Pick-up and Disposal in the Borough
 - 5. Municipipay – Online Utility Bill Pay System
 - 6. NextERA Capacity Plan Recommendation
 - 7. Interfund Loan to the Water Fund for SR274 Water Main Project
 - B. Parks & Recreation Mr. Roger Williams, Chair
 - 1. Perry County Road Runners – Last Mile Run Special Events Permit
 - C. Revitalization, Public Safety Ms. Kim Conrad, Chair
 - D. Infrastructure Mr. Jeffrey Kirkhoff, Chair
 - 1. Johnson Controls Service Proposal for WWTP HVAC
 - 2. Latchford Electrical Proposal for WWTP Lighting
 - E. Fleet & Facilities Mr. Mike Wolfersberger, Chair
 - F. Executive Committee Mr. Jeffrey Kirkhoff, Chair

- XIII. Unfinished Business

- XIV. New Business

- XV. Public Comment – Three (3) Minutes Per Speaker/Please State Name & Address
- XVI. Adjournment/*Action*
 - A. Next Meeting: The next regular business meeting of Council will be Tuesday, December 21, 2021 at 7P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.