

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
March 15, 2022**

- Call to order:** Michael May, President of Council, called the meeting to order at 7:00PM on March 15, 2022. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.
- Officials Present:** Michael May, Michael Wolfersberger, Karl Conrad, Jeffrey Kirkhoff, Joseph Misner, Roger Williams, & Mayor John Cappawana
- Officials Absent:** Cynthia Daub, Sophia Cappawana (Junior Council)
- Others Present:** Solicitor – William Dissinger, Engineer – Greg Rogalski, Public Works Operator – John Farrier, Treasurer/Finance Director – Robert Kroboth
- Citizens Present:** Jim Ryan, Kim Conrad, Christie Caswell, Michael Lindgren, Clifford Lindgren, and Kevin Fitzpatrick

MINUTES – A motion was made by Mr. Williams to approve the minutes for the February 15, 2022 Borough Council meeting as presented. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

AMENDMENTS TO THE AGENDA – A motion was made by Mr. May to add PSAB Conference under the Mayor’s report. The motion was seconded by Mr. Conrad and passed with a unanimous voice vote.

PUBLIC COMMENT- NONE

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION - None

Kevin Fitzpatrick - Perry County Economic Development Association
A draft resolution was provided for Council consideration. The resolution was one of support for the DCEDA in their pursuit of grant funding and states that the Borough would appoint a Main Street Designee to participate in meetings.

Jackie Mains Rogers – Ms. Rogers sent a letter stating that her daughter was organizing a clean-up of Noye Park on Sunday March 27th in efforts to achieve her Diamond Award for 4-H.

Mia Thompson – Ms. Thompson has asked that the Borough consider placing a link to www.alzheimersupport.com/memory-care/pennsylvania on the Borough Website. This will be reviewed at the next Public Safety Meeting.

GENERAL REPORTS

JUNIOR COUNCIL – Ms. Sophia Cappawana
No report.

BOROUGH ENGINEER – Mr. Greg Rogalski, Pennoni Associates

Mr. Rogalski stated that the plans for the Arsenic removal process are still being worked out.

The chlorine pumps are being replaced as they become available and all permits are received.

The bid tabulation for the High Street water main project were presented for review. Mr. Rogalski, speaking for the Infrastructure Committee recommended the various options be sent to the Finance Committee for review.

A motion was made by Mr. May to send the bid tabulations for the High Street Water Main Replacement to the Finance Committee for Consideration. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A motion was made to purchase an OmniSite monitoring system for the Booster Station using available SRBC Grant funding for part of the cost. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR - Miller Environmental, John Farrier

Written Report Provided and summarized.

Mr. Farrier added that they are working on the chemical feed pumps at well #2.

BOROUGH SOLICITOR – Mr. William Dissinger, Dissinger and Dissinger

Solicitor Dissinger reported that the parcel in question at 5 North Market street is a separate property and a lease is still a consideration.

There are two storm drains on the property that will need to be televised to see where the underground structures lie.

A motion was made by Mr. Wolfersberger to have the Duncannon Borough Work Crew televise the storm drains on the property adjacent to 5 North Market Street. The motion was seconded by Mr. May and passed with a unanimous voice vote.

DUNCANNON FIRE COMPANY – Chief Byron Worner

The February Fire Report was provided.

BOROUGH MAYOR – Mr. John Cappawana

Mayor Cappawana stated that the PSAB conference runs from May 22 to May 25 at the Hershey Lodge and the Borough has a budget line item to pay for anyone interested in attending.

A motion was made by Mr. May to pay the fees for Mayor Cappawana and Sophia Cappawana to attend the 2022 PSAB Conference. The motion was seconded by Mr. Conrad and passed with a unanimous voice vote.

CODES ENFORCEMENT- Mr. Anthony Klase

Written report provided.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer stated that she has not been getting the required committee agenda's for posting 24 hours prior to meetings.

Committee chairpersons should contact the secretary either with an agenda, or to report the at the committee meeting has been cancelled as that information is required to be posted publicly.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. May to accept the Treasurers Report dated February 28, 2022, subject to audit. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

RATIFICATION AND APPROVAL OF BILLS

A motion was made by Mr. Wolfersberger to approve and ratify the bills/EFT's prepared for February 2022, as presented. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

COUNCIL COMMITTEE RESTRUCTURE

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

Mr. Kroboth reported that the transition from Riverview Bank to Mid-Penn bank has been completed with some small interruptions.

He requested an increase in the interest rate and they approved the increase.

Correspondence was received from the Duncannon EMS regarding a retiring volunteer and that will be discussed at the next meeting.

2019 Audit has been filed electronically. The 2020 Audit should be complete by June 15 and the 2021 Audit by August 15.

PARKS & RECREATION – Mr. Williams, Chairman

No report.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

The committee is working to update the Emergency Management Plan. The contact phone numbers have been updated.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Tobey Wolfe has prepared plans for the new roof of the Borough Building. Mr. Rogalski is preparing a bid package.

The pre-bid meeting for 18-28 North Market took place last week. Potential bidders asked about the possibility of asbestos.

EXECUTIVE COMMITTEE – Mr. May, Chairman

Mr. Don Failor has asked about having past taxes waived for a property in the Borough. Solicitor Dissinger stated that he would have to look into it, but did not think it was something the Borough could do. He also does not recommend doing so.

UNFINISHED BUSINESS-None

NEW BUSINESS-None

PUBLIC COMMENT-None

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 8:03PM on March 15, 2022. The motion was seconded by Mr. Misner and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for April 19, 2022 at 7:00PM

Respectfully Submitted,


Kathryn Bauer
Duncannon Borough Secretary

APPROVED