



**Council of the Borough of Duncannon Meeting Agenda**  
**Tuesday, April 19, 2022 • 7:00 PM as Amended**

- I. Call to Order – Michael May, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of March 15, 2022 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
  - A. PCEDA – Main Street Program Letter of Support
  - B. Alzheimer’s Support Web Link
  - C. Hunting in the Watershed
  - D. Perry County Election Board
- IX. General Reports
  - A. Junior Council Sophia Cappawana
    - 1. Town-wide Yard Sale
  - B. Borough Engineer Greg Rogalski, Pennoni Associates
    - 1. 18-28 N. Market Street Demolition
    - 2. High St. Water Project
  - C. Public Works Operator Miller Environmental
  - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
  - E. Duncannon Fire Company Mr. Byron Worner
  - F. Borough Mayor Mr. John Cappawana
    - 1. Appointment as Voting Delegate to P.S.A.B. Conference
    - 2. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - G. Secretary Mrs. Kathryn Bauer, Secretary
    - 1. Statement of Financial Interest Forms
- X. Approval of Treasurer’s Report Dated March 31, 2022 Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated March, 2022 Mr. Robert Kroboth, Finance Director/Treasurer

XII. Council Committees

- A. Finance, Administration, & IT Mr. Michael May, Chairman
1. Consider Engaging Wagner, Dreese, Elsasser & Associates to Undertake the Borough's 2021 Audit
  2. Consider Engaging Wagner, Dreese, Elsasser & Associates to Undertake the Duncannon Borough Municipal Authority's 2016-2021 Audits
  3. Confirm Borough Treasurer and Borough Secretary as Mid-Penn Bank (MBP) Cash Management Authorized Signers
  4. Appoint Mid-Penn Bank Accounts Authorized Signers
  5. Update on Duncannon EMS Funding Request for New Payroll Costs Beginning July 1, 2022
  6. Update on H2O Grant Matching Share Funding Requirement for High Street Water Main Replacement and Other Pending Projects
  7. Update on PLGIT and MBP Interest Rates on Borough Funds
- B. Parks & Recreation Mr. Roger Williams, Chairman
- C. Revitalization & Public Safety Mr. Joseph Misner, Chairman
1. Meeting Change Time to 7:00PM
  2. Clarks Ferry Tavern Tree Removal
  3. Handicapped Parking at the Clarks Ferry Tavern – Possibly on Clark Street
  4. Questions Regarding the Proposed Buried Propane Tanks for the Lindgren Brewery
- D. Infrastructure, Fleet & Facilities Mr. Michael Wolfersberger, Chairman
1. Fall Clean-up
  2. Sewer Forgiveness – 6-8 Ann St.
  3. Underground Utilities Service to Borough Office
- E. Executive Committee Mr. Michael May, Chairman
1. Consider Increasing Retiree Healthcare Expense Reimbursement Maximum
  2. Employee Salaries
  3. Utility Delinquencies
  4. Meeting Time Change

XIII. Unfinished Business

XIV. New Business

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. Adjournment/**Action**

- A. The next regular business meeting of Council will be Tuesday, May 17, 2022 at 7P.M.

**THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

**Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*