

**BOROUGH OF DUNCANNON  
COUNCIL MEETING MINUTES  
May 17, 2022**

**Call to order:** Michael May, President of Council, called the meeting to order at 7:00PM on May 17, 2022. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

**Officials Present:** Michael May, Michael Wolfersberger, Karl Conrad, Cynthia Daub, Jeffrey Kirkhoff, Joseph Misner, Roger Williams, & Mayor John Cappawana

**Others Present:** Solicitor – William Dissinger, Engineer – Greg Rogalski, Treasurer/Finance Director – Robert Kroboth, & Junior Council-Sophia Cappawana

**Citizens Present:** Jim Ryan, Michael Lindgren, Meranda Harwood, Sean O'Shell, Annette Mullen, Deb Takach, & John Takach.

**MINUTES –** A motion was made by Mr. Williams to approve the minutes for the April 19, 2022 Borough Council meeting with correction. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

**AMENDMENTS TO THE AGENDA –** A motion was made by Mr. Wolfersberger to add the Cannabis Resolution to the Agenda under Executive Committee. The motion was seconded by Mr. Misner and passed with a unanimous voice vote.

**PUBLIC COMMENT**

**Sean O'Shell –** Duncannon Appalachian Trail Community

Mr. O'Shell asked if the Equipment that is traditionally provided by the Borough, including; the trailer, port-a-potties, and trash cans would be provided this year. He also asked if the AT Festival Banners could be hung somewhere that they could be seen by community residents.

**John Takach –** Duncannon Appalachian Trail Community

Mr. Takach asked if cutting air vents in the banners would make it possible for them to be hung across the road.

**Michael Lindgren –** Lindgren Craft Brewery

Mr. Lindgren stated that he has been working with Ms. Alexis McConville on negotiations regarding the leasing of the parking spaces behind 5 N. Market Street. Mr. Lindgren stated that they were hoping for a 5-year lease that renews immediately after the fourth year at the rate of \$640.00 per year.

Solicitor Dissinger suggested an Executive session later in the meeting to discuss the negotiations.

**DUNCANNON FIRE COMPANY – Chief Byron Worner**

The Fire Company Financial reports were provided.

**BOROUGH MAYOR – Mr. John Cappawana**

Mayor Cappawana will be attending the PSAB conference in Hershey later in the week.

**CODES ENFORCEMENT- Mr. Anthony Klase**

No report.

**BOROUGH SECRETARY – Mrs. Kathryn Bauer**

No report.

**APPROVAL OF TREASURER'S REPORT**

A motion was made by Mr. Williams to accept the Treasurers Report dated April 30, 2022, subject to audit. The motion was seconded by Mr. Misner and passed with a unanimous voice vote.

**RATIFICATION AND APPROVAL OF BILLS**

A motion was made by Mr. May to approve and ratify the bills/EFT's prepared for March 2022, as presented. The motion was seconded by Mr. Conrad and passed with a unanimous voice vote.

**COUNCIL COMMITTEE RESTRUCTURE**

**FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman**

Mr. Robert Kroboth, Finance Director/Treasurer reported that he was monitoring interest rates and that he may be moving money to PLGIT in the near future.

He stated that Mid-Penn Bank offers Positive Pay and ACH Debit Block fraud protection. He is looking into both.

Mr. May stated that employee salaries and EMS funding will remain on the committee agenda.

**PARKS & RECREATION – Mr. Williams, Chairman**

Mr. Williams reported that Sledfest was a very successful event.

The *May Market on the Tavern Green* Event was very slow. They had many cancellations due to illness.

The Memorial Day parade is scheduled for May 28, 2022 and many entries have already been received.

**REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman**

Mr. Misner reported that the committee is considering a place where a permanent banner hanging structure could be placed within the Borough.

'Safe zone' signs will be placed in some areas of the watershed.