



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, October 17, 2023 • 7:00 PM

- I. Call to Order – Michael May, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of September 19, 2023 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
- IX. General Reports
  - A. Junior Council Sophia Cappawana
  - B. Borough Engineer Greg Rogalski, Pennoni Associates
    1. Motion to Approve the Final Payment Application #4 for CPA Pavement Services for the High Street Main Replacement Project - \$45,448.08
  - C. Public Works Operator Mr. John Farrier, Miller Environmental
  - D. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
    1. Alcoholic Beverages/Sidewalk Sales
  - E. Duncannon Fire Company Mr. Byron Worner
  - F. Borough Mayor Mr. Rick Knepp, Mayor
    1. Codes Enforcement Mr. Anthony Klase, Codes Enforcement Officer
  - G. Secretary Mrs. Kathryn Bauer, Secretary
    1. Acquiring an Updated Quote on Document Scanning and Digitizing
    2. Civil Complaint Updates
- X. Approval of Treasurer’s Report Dated September 30, 2023 Mr. Robert Kroboth, Finance  
Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated September, 2023 Mr. Robert Kroboth, Finance  
Director/Treasurer
- XII. Council Committees
  - A. Finance, Administration, & IT Mr. Michael May, Chairman
    1. Proposed 2023 Budget Line Item Transfers as of September 30, 2023
    2. December 2023 Medical/Rx, Dental, & Vision Insurance Renewal Recommendations
    3. Splashwire Quote – 2023-2024 Technology Support Agreement
  - B. Parks & Recreation Mr. Roger Williams, Chairman

- C. Revitalization & Public Safety Mr. Joseph Misner, Chairman
- D. Infrastructure, Fleet & Facilities Mr. Michael Wolfersberger, Chairman
  - 1. Motion to Authorize Veolia Water Access to the Watershed Property to Perform Due Diligence Activities and Draft a Letter of Intent for a Ground Lease
- E. Executive Committee Mr. Michael May, Chairman

XIII. Unfinished Business

XIV. New Business

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. **Adjournment/Action**

- A. The next regular business meeting of Council will be Tuesday, November 21, 2023 at 7P.M.

## **THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

### **Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*