

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
September 19, 2023**

- Call to order:** Michael May, President of Council, called the meeting to order at 7:00PM on September 19, 2023. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.
- Officials Present:** Michael May, Michael Wolfersberger, Roger Williams, Jeffrey Kirkhoff, and Joseph Misner
- Officials Absent:** Karl Conrad, Cynthia Daub, Mayor Knepp, and Junior Council Sophia Cappawana
- Others Present:** Engineer – Greg Rogalski, Operator – John Farrier, Solicitor – William Dissinger
- Citizens Present:** Dakota Wise
- MINUTES –** A motion was made by Mr. May to approve the minutes for the August 15, 2023 Borough Council meeting as presented. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC COMMENT - None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION-None

GENERAL REPORTS

JUNIOR COUNCIL – No report.

BOROUGH ENGINEER – Mr. Greg Rogalski, Pennoni Associates

Mr. Rogalski reported that the mandatory water restriction has been lifted, and is now voluntary.

As requested, Mr. Rogalski is looking into forming a joint Authority with the Borough and Penn Township. He is working to set up a meeting with both municipalities and Authority solicitors in the near future.

There is grant money for the repainting of the standpipe that needs to be used by June 2024. Mr. Rogalski would like to advertise for bids for this project.

A motion was made by Mr. Williams to approve the advertisement the Sid documents for the standpipe rehabilitation project. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

Mr. Farrier reported that he has contacted the DEP for the Waste Water project, but has currently not heard back from them. This was followed by a discussion of tank type that is recommended.

Mr. Farrier reported that the wells are running good, and that he is still working on the Arsenic equipment. We received some incorrect items, and are now awaiting replacement parts.

Mr. Farrier also reiterated the lifting of the mandatory water restriction.

BOROUGH SOLICITOR – Mr. William Dissinger, Dissinger and Dissinger

Solicitor Dissinger stated that Ordinance #434 regarding trailers is still being modified. No action was taken.

His office is also working on the Open Container ordinance.

DUNCANNON FIRE COMPANY – Dakota Wise

Report provided.

Mr. Dakota Wise asked when the Borough would vote on the Fire Company's August 2024 event request

A motion was made by Mr. Williams to approved beer sales at the Duncannon Fire Company event in August 2024, pending proper paperwork. The motion was second by Mr. May and passed with a unanimous voice vote.

BOROUGH MAYOR – Mr. Rick Knepp

No report.

CODES ENFORCEMENT- Mr. Anthony Klase

Report provided.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Marsh reported that there is a Perry County Commissioners meeting at the Duncannon Borough Office on November 13, 2023 @ 7:00pm. It would be nice if some of the cosmetic projects, within the building, be taken care of prior to that meeting.

A motion was made by Mr. Williams to close off Parking in the Square in front of Fortenbaugh's Accounting for Downtown Main Street Committee Dust off Duncannon on October 8, 2023. The Motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS

A motion was made by Mr. May to approve the Treasurer's Report dated August 31, 2023 subject to audit. The Motion was seconded by Mr. Williams and passed with a unanimous voice vote.

A motion was made by Mr. May to approve and ratify the bills/EFT's prepared for August, 2023. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

A motion was made by Mr. May to approve the 2024 Pension Plans Minimal Municipal Obligations as provided by Mr. Robert Kroboth. The motion was seconded by Mr. Wolfersberger and passed with a unanimous Roll Call vote.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that Committee meetings are back to being held weekly. Plans for the Halloween Parade are currently being discussed.

The Market on the Tavern Green is ongoing, at least through October. There are currently 3 Kettle Soups that will be offered in October, as well as a pumpkin contest for kids.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

Speed control conversations are ongoing.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Mr. Wolfersberger reported that the Dump Truck will be arriving soon, and the Chipper will be here tomorrow. There are a lot of projects taking place in the Borough in the near future.

UNFINISHED BUSINESS - None

NEW BUSINESS

Mr. May reminded Council that October 9, 2023 is a Federal Holiday. Therefore, the Office and Public Works will be closed.

PUBLIC COMMENT - None

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 7:20 PM on September 19, 2023. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

The next regularly scheduled meeting is set for October 17, 2023 at 7:00PM.

Respectfully Submitted,

Adrienne Marsh
Duncannon Borough Asst. Secretary