

BOROUGH OF DUNCANNON
COUNCIL RE-ORGANIZATION MEETING MINUTES
January 2, 2024

Members Present: Sophia Cappawana, Cynthia Daub, Jeffrey Kirkhoff, Michael May, Joseph Misner, Roger Williams, Mike Wolfersberger, and Mayor Rickey Knepp.

Members Absent:

Others Present: Alexis McConville - Solicitor

Citizens Present: Pam Wolfersberger, Molly Cappawana, John Cappawana

Mayor Knepp opened the meeting at 7:00 pm on January 3, 2022 followed by a moment of silence and Pledge of Allegiance to the American Flag.

Swearing in of Elected & Appointed Officials

Mayor Knepp administered the oath of office to Sophia Cappawana, Michael May, & Michael Wolfersberger.

Nominations for Council President

Ms. Cappawana nominated Mr. May for Council President. The nomination was seconded by Mr. Wolfersberger.

Mayor Knepp asked for a roll call vote on the nomination of Mr. May as Duncannon Borough Council President.

The motion passed with a 4-1 roll call vote with Mr. Kirkhoff dissenting and Mr. May abstaining.

Mayor Knepp transferred control of the meeting to President May at this time.

Nominations for Council Vice President

Mr. May nominated Mr. Wolfersberger for Council Vice President. The motion was seconded by Mr. Williams. The motion passed with a 5-0 roll call vote with Mr. Wolfersberger abstaining.

Nominations for Council President Pro-Tem

Mr. May nominated Mr. Misner as President Pro-Tem. The motion was seconded by Mr. Wolfersberger and passed with a 5-0 roll call vote with Mr. Misner abstaining.

Amendments to the Agenda - None

Appointments

- A. A motion was made by Mr. May to appoint Ms. Cynthia Daub to fill the vacant borough Council position. The motion was seconded by Mr. Williams and passed with a unanimous roll call vote.

- B. The Vacancy Chair for the Duncannon Borough was tabled until the January 16, 2024 meeting.
- C. A motion was made by Mr. May to appoint Dissinger & Dissinger as Borough Solicitor. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- D. A motion was made by Mr. May to appoint Pennoni Associates as Borough Engineer. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- E. A motion was made by Mr. May to appoint Wagner, Dreese, Elsasser, and Associates as the Borough Auditor. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.
- F. A motion was made by Mr. May to appoint Mr. Robert Kroboth as Borough Right-to-know officer. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- G. A motion was made by Mr. May to appoint Mr. Robert Kroboth as Borough Treasurer. The Motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- H. A motion was made by Mr. May to Appoint Mrs. Kathryn Bauer as the Borough Assistant Treasurer. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.
- I. A motion was made by Mr. May to appoint Mrs. Kathryn Bauer as Borough Secretary. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.
- J. A motion was made by Mr. May to appoint Mrs. Adrienne Marsh as Borough Assistant Secretary. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.
- K. A motion was made by Mr. May to appoint Mr. Anthony Klase as Borough Zoning Officer. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- L. A motion was made by Mr. May to appoint Pennoni Associates as Borough Flood Plain Administrator. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.
- M. A motion was made by Mr. May to appoint BIU/MAI (PCCOG) as UCC Inspector for the Borough. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.
- N. A motion was made to appoint Miller Environmental as Borough Water/Sewer operators for a period of 6 months. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.
- O. A motion was made by Mr. Wolfersberger to appoint Mr. Williams to the Duncannon Municipal Authority for a 5-year term. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

NEW BUSINESS-None

OLD BUSINESS-None

PUBLIC COMMENT - NONE

Adjournment - A motion was made by Mr. May to adjourn at 7:26PM. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

Respectfully Submitted,
Kathryn Bauer
Duncannon Borough Secretary

APPROVED

