

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
August 20, 2024**

- Call to order:** Michael May, President of Council, called the meeting to order at 7:00PM on August 20, 2024 The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.
- Officials Present:** Sophia Cappawana, Cynthia Daub, Michael May, Joseph Misner, Roger Williams, Michael Wolfersberger, & Mayor Rick Knepp
- Officials Absent:** Jeffrey Kirkhoff
- Others Present:** Operator – John Farrier, Solicitor – William Dissinger, Engineer – Greg Rogalski
- Citizen’s Present:** Paul Wyatt – Duncannon Record
- MINUTES –** A motion was made by Mr. Williams to approve the minutes for the July 16, 2024 Borough Council meeting as presented. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

Amendments to the Agenda: None

PUBLIC COMMENT-None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION-None

GENERAL REPORTS

BOROUGH ENGINEER –Pennoni Associates

Mr. Rogalski reported that underground work for the Ann Street water main project is approximately 95% complete. Restoration will begin next week.

Payment action items for the Ann Street project will be on the Agenda in September and will include change orders.

A motion was made by Mr. Williams to approve Control Systems 21 quote E24-1120 for Transducer install. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

BOROUGH SOLICITOR – Mr. William Dissinger, Dissinger and Dissinger

Solicitor Dissinger reported that his suggestions regarding parking issues will be shared with the Public Safety Committee.

DUNCANNON FIRE COMPANY – Chief Byron Worner

A written report was provided.

Thank-you letters were received from the Duncannon Fire Company for the donation of the Copier and the use of Cooper Field for their raffle event.

BOROUGH MAYOR – Mr. Rick Knepp

Mayor Knepp reported that he has passed the Dirt, Gravel, and Low Volume Roads Program. This will allow the Borough to apply for those associated grants.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Council Members wishing to have information included in the Autumn Borough Newsletter should submit it by August 28, 2024.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS

A motion was made by Mr. Williams to approve the Treasurer’s Report dated July 31, 2024 subject to audit. The Motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A motion was made by Mr. May to approve and ratify the bills/EFT’s prepared for July, 2024. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

No Report.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the rescheduled National Night out was well attended.

A soup sale will be held at the Perry County Market on Saturday, September 7, 2024.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

No Report.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

A motion was made by Mr. Williams to approve advertisement of bidding for Sewer & Water Operations. The motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. Wolfersberger to accept the AMP Schedule to Master Services Agreement for Participation in Safety and Training Programs. The motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. May to ratify the August 15, 2024 letter of support for AMP’s multi-state application for funding to the U.S. Department of Transportation’s Charging & Fueling Infrastructure Discretionary Grant Opportunity. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

Mr. Wolfersberger is pursuing information regarding purchasing pavers for the 18-28 N. Market parking lot.

EXECUTIVE COMMITTEE – Mr. May, Chairman

Mr. May reported that the New Codes Enforcement Officer, Ralph Ohnmacht has started and is integrating well.

UNFINISHED BUSINESS-None

NEW BUSINESS-None

PUBLIC COMMENT – None

ADJOURNMENT

A motion was made by Mr. May to adjourn at 7:22PM on August 20, 2024. The motion was seconded by Ms. Cappawana and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for September 17, 2024 at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

