

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
February 18, 2025**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on February 18, 2025. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana via Telephone, Cynthia Daub, and Roger Williams

Officials Absent: Joseph Misner, Jeffrey Kirkhoff

Others Present: Operator – John Farrier, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer - Greg Rogalski,

Citizen’s Present: Paul Wyatt (Duncannon Record).

MINUTES – A motion was made by Mr. May to approve the minutes for the January 21, 2025 Borough Council meeting as presented. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

Amendments to the Agenda- NONE

PUBLIC COMMENT - NONE

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Perry County Planning Commission-

The PICTURE PERRY Municipal Project Considerations were received for review as well as a plan for redesign of SR 0274, Market Street and South Main Street intersection.

GENERAL REPORTS

BOROUGH ENGINEER –Pennoni Associates

A written report was provided and summarized.

Mr. Rogalski reported that the water system had a very rough January. There were multiple residential leaks, system leaks, and closed valves. Water hauling was needed to keep the system running.

A motion was made by Mr. Williams to approve up to \$20,000.00 for water hauling if necessary. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A report on the Borough water system is due to DEP on March 30, 2025. The report should include what has been done, what we are currently doing, and what is planned for the system. A written memorandum of understanding with Veolia should also be included.

A motion was made by Mr. Williams to authorize the Engineer and the Solicitor to prepare reports/cooperation agreements with Veolia Water for review at the March 18, 2025 Borough Council Meeting. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

Mr. Farrier is making changes at Well 4, hoping for more production.

BOROUGH SOLICITOR – Mr. Dissinger

A motion was made by Mr. Williams to enter executive session at 7:17PM to discuss real estate matters. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

A motion was made by Mr. Wolfersberger to re-enter regular session at 7:26PM. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

DUNCANNON FIRE COMPANY

Written reports were provided.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes report was provided by Mr. Ohnmacht.

Mayor Knepp stated that he attended the Perry County Council of Governments (PCOG) meeting this month. He will be the Borough Delegate, but they would like an alternate as well.

Statements of Financial Interest are due by May 1st, 2025.

If anyone is interested on running for Borough Council, the office has petitions and paperwork. An article stating that we are in need of Council Members will be placed in the newsletter.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer reported that the Spring newsletter would be completed next week. If anyone has contributions, they should be submitted as soon as possible.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT’S

A motion was made by Mr. Williams to approve the Treasurer’s Report dated January 31, 2025 subject to audit. The Motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve and ratify the bills/EFT’s prepared for January, 2025. The motion was seconded by Mr. May and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

The combined financing for the skid steer and refuse truck has been signed and closed. The skid steer has been delivered and the refuse truck should be here by the end of March.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the Night of Music is set for March 1, 2025 at the Duncannon EMS building. There will be food for purchase, a 50/50 drawing, and door prizes.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

No Report.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

No report.

EXECUTIVE COMMITTEE – Mr. May, Chairman

No report.

UNFINISHED BUSINESS-NONE

NEW BUSINESS-NONE

PUBLIC COMMENT -NONE

ADJOURNMENT

A motion was made by Mr. May to adjourn at 7:37PM on February 18, 2025. The motion was seconded by Ms. Daub and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for March 18, 2025 at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary