

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
April 15, 2025**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on April 15, 2025. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana via Telephone, Joseph Misner, and Roger Williams

Officials Absent: Jeffrey Kirkhoff

Others Present: Operator – John Farrier, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer – Greg Rogalski, Codes Enforcement Officer - Ralph Ohnmacht

Citizen’s Present: Scott Finger & Members of Boy Scout Troop 64, Paul Wyatt-Duncannon Record.

MINUTES – A motion was made by Mr. May to approve the minutes for the March 18, 2025 Borough Council meeting as presented. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

Amendments to the Agenda- NONE

PUBLIC COMMENT

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Susquehanna Apartments Residents- Special events permit.

A motion was made by Mr. Williams to approve the Special events permit for June 21, 2025 for a picnic at Susquehanna Apartments including road closures beginning at 10:00AM. The motion was seconded by Mr. Misner and passed with a unanimous voice vote.

Lyndsay Supko – Ms. Supko sent a note of thanks to the Borough for helping to resolve an issue at one of her properties at 204 & 206 Church Street.

Cynthia Daub- A letter of resignation from the Duncannon Borough Council was submitted and provided to Council Members.

A motion was made by Mr. Wolfersberger to accept the resignation of Cynthia Daub from the Duncannon Borough Council, effective immediately. The motion was seconded by Mr. May and passed with a unanimous voice vote.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

A written report was provided and summarized.

A motion was made by Mr. Williams to approve submission of a small water & sewer grant and Resolution 2025-2 approving the application as prepared. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve payment of Change Order #2 in the amount of \$27,923.98. The motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve Certificate for Payment #3 to DOLI Construction for 2024 Water System Rehabilitation in the amount of \$147,823.87. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

BOROUGH SOLICITOR – Mr. William Dissinger

A motion was made by Mr. May to adopt Ordinance #442, Providing for the Vacation and Abandonment to the abutting Property Owners of the Entirety of Maple Street which was Originally Laid out as a Public Street. The motion was seconded by Mr. Misner and passed with a unanimous voice vote.

DUNCANNON FIRE COMPANY - Chief Byron Worner

A written report was provided.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes Enforcement Report was provided by Mr. Ohnmacht. Included was information regarding identification of possible Dangerous and Dilapidated buildings in the Borough.

Mayor Knepp met with the State Police in Newport and now has a case number for the stolen Pedestrian signs.

He met with Norfolk Southern and there has been positive feedback regarding the access to the arches.

Mayor Knepp represented the Borough at the Eagle Scout ceremony for Tim Nauta, the Perry County Chamber of Commerce Dinner, and April recycling with the scouts.

BOROUGH SECRETARY – Mr. Dakota Wise

No Report.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT’S

A motion was made by Mr. Williams to approve the Treasurer’s Report dated March 31, 2025 subject to audit. The Motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. May to approve and ratify the bills/EFT’s prepared for March, 2025. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

The Finance committee discusses the part-time zoning officer position at their April meeting.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that both of the pavilions at Cooper field have been re-roofed.

The egg hunt is scheduled for Saturday, weather permitting. If there is inclement weather, they will ask participants to meet at the Borough office and hand out candy and door prizes from the back room.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

Topics for discussion at the April committee meeting included railway arch access and the stolen pedestrian signs.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

The roof on Well #3 will be replaced on April 16, 2025 and the contractor will be looking at the Booster Station across the creek to give an estimate on replacing that roof as well.

The fountain that once stood in the center of the square has been donated back to the Borough by the Duncannon American Legion. It has been sent for stripping and powder coating. We hope to have the missing top portion recast to complete the restoration.

The Duncannon Main Street Committee will be having a clean-up day in the square on May 3rd, and flower planting on May 24th.

EXECUTIVE COMMITTEE – Mr. May, Chairman

A motion was made by Mr. Williams to enter Executive Session at 7:31PM to discuss pending litigation. The motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. May to re-enter regular session at 7:46PM. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

Mayor Knepp recommended that Ralph Ohnmacht be appointed as the Duncannon Borough Zoning Officer.

A motion was made by Mr. May to appoint Ralph Ohnmacht as the Duncannon Borough Zoning Officer. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

UNFINISHED BUSINESS-NONE

NEW BUSINESS

Ms. Cappawana reported the Town-wide Yard Sale is scheduled for June 14, 2025.

PUBLIC COMMENT-NONE

ADJOURNMENT

A motion was made by Mr. May to adjourn at 7.58PM on April 15, 2025. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for May 20, 2025 at 7:00PM.

Respectfully Submitted,

Dakota Wise
Duncannon Borough

APPROVED