



Council of the Borough of Duncannon Meeting Agenda

Tuesday, June 17, 2025 • 7:00 PM

- I. Call to Order – Michael May, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathy Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of April 15, 2025 and May 20, 2025 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
 - A. Thank You Notes for the \$250.00 Toward the 2025 Electronics Recycling
 - B. Perry County Fiscal Year 2025 Community Development Block Grant (CDBG) Program Application
 - C. Discover Perry County 2025 Booklet Advertisement Consideration
 - D. “Rock the Block” Event Permit Application-Duncannon Main Street Committee
- IX. General Reports
 - A. Borough Engineer Greg Rogalski, Pennoni Associates
 1. Amendment One to the Temetra Solution Agreement.
 2. Authorization to Apply for a CDBG Grant for the Noye Park Bridge Rehabilitation - \$124,497.33
 3. Review of Application for Payment #3 to DOLI Construction in the Amount of \$42,500.00
 - B. Public Works Operator-Report Provided Mr. John Farrier, Miller Environmental
 - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 1. Trailer Ordinance
 - D. Duncannon Fire Company Mr. Byron Worner
 1. Request for a Letter of Support for the New Firehouse Project.
 - E. Borough Mayor—Report Provided Mr. Rick Knepp, Mayor
 1. PSAB’s Conference Report
 2. Codes Report
 - F. Secretary Mrs. Kathryn Bauer, Secretary
- X. Approval of Treasurer’s Reports Dated April 30, 2025 & May 31, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated April & May, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XII. Council Committees
 - A. Finance, Administration, & IT Mr. Michael May, Chairman

1. Review and Approval of the 2024 Financial Audit Engagement Letter-Wagner, Dreese, and Elsasser.
2. Review and Acceptance of the 2023 Liquid Fuels Audit Report.
- B. Parks & Recreation Mr. Roger Williams, Chairman
- C. Revitalization & Public Safety Mr. Joseph Misner, Chairman
 1. Handicap Parking Request
- D. Infrastructure, Fleet & Facilities Mr. Michael Wolfersberger, Chairman
- E. Executive Committee Mr. Michael May, Chairman
 1. Consider Change to Borough Office/Crew Hours
 2. Letter of Interest – Vacant Council Position
 3. Employee Annual Reviews/Recommended Wage Increases

XIII. Unfinished Business

XIV. New Business

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. Adjournment/**Action**

- A. The next regular business meeting of Council will be Tuesday, July 15, 2025 at 7:00P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.