

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
July 15, 2025**

Call to order: Roger Williams, Council Member, called the meeting to order at 7:00PM on July 15, 2025. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael Wolfersberger (by telephone), Mayor Rick Knepp, Sophia Cappawana, Donald Failor, and Roger Williams

Officials Absent: Michael May, Jeffrey Kirkoff, Joseph Misner

Others Present: Operator – John Farrier, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer – Ryan Jongezoon

Citizen’s Present: Paul Wyatt-Duncannon Record, Don Failor, Michele Failor, Katie Martz and Robert Speaker

MINUTES – A motion was made by Ms. Cappawana to approve the minutes for the June 17, 2025 Borough Council meetings as presented. The motion was seconded by Mr. Failor, and passed with a unanimous voice vote.

Amendments to the Agenda- NONE

PUBLIC COMMENT

Mr. Robert Speaker - 2 N Market St.

Mr. Speaker advised Council that work will soon begin on his property. He made a commitment to begin working on the cosmetic aesthetic of his property.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Mayor Knepp performed the swearing-in of newly appointed Council Member-Donald N Failor.

Duncannon American Legion submitted donation of \$500.00 to go towards the Main Street Committee.

Corey Stone- FYI, letter to Penn Township regarding runoff flowing down Newport Road.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

A written report was provided and summarized.

A motion was made by Ms. Cappawana to approve the application for payment #3 from Doli Construction for the amount of \$101,397.51. The motion was seconded by Mr. Failor, and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly water and sewer systems report was provided and summarized.

BOROUGH SOLICITOR – Mr. William Dissinger

A request was granted to table the Trailer Ordinance until the August 19, 2025 meeting.

DUNCANNON FIRE COMPANY - Chief Byron Worner

A written report was provided.

The Fire Company requested a table at the “Rock the Block” event to sell raffle tickets.

A review of their upcoming, “Raffle on the Hill”, event was discussed.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes Enforcement Report was provided by Mr. Ohnmacht.

BOROUGH ASSISTANT SECRETARY – Mrs. Adrienne Marsh

No Report.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT’S

A motion was made by Ms. Cappawana to approve the Treasurer’s Reports dated June 30, 2025 subject to audit. The Motion was seconded by Mr. Failor, and passed with a unanimous voice vote.

A motion was made by Mr. Wolfersberger to approve and ratify the bills/EFT’s prepared for June, 2025. The motion was seconded by Ms. Cappawana, and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. Kroboth, Treasurer/ Finance Director

A motion was made by Mr. Williams to accept the Approval of Release Form be signed by Robert Kroboth for the Charitable Beneficiaries of the Estate of W. Lawrence Hess. The motion was seconded by Ms. Cappawana, and passed with a unanimous voice vote.

A motion was made by Ms. Cappawana to approve Mr. Wolfersberger and Mr. Williams as Authorized check signers. The motion was seconded by Mr. Failor, and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve the Proposed 2025 Budget Line Item Reallocation Plan at June 30, 2025. The Motion was seconded by Mr. Wolfersberger, and passed with a unanimous voice vote.

PARKS & RECREATION – Mr. Williams, Chairman

There will be a permanent projection screen in place at Cooper Field, for movie night.

Final Preparations have been made for National Night Out on August 5, 2025.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

No Report

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Mr. Williams reported that the WWTP valve replacement at the digester is in process.

A Motion was made by Mr. Wolfersberger for the approval of spending up to \$10,000 for equipment purchases at the COG auction on July 16, 2025. The motion was seconded by Ms. Cappawana, and passed with a unanimous voice vote.

A motion was made by Mr. Wolfersberger for approval of the contract for the new Operators of the Water & Sewer Systems. The motion was seconded by Mr. Failor, and passed with a unanimous voice vote.

The refuse truck has not arrived as concerns with the tires are still being addressed.

Mr. Williams discussed concerns for the power needs for the new Fire House. A proposal from I.B-Abel, Inc. was given and will be considered. A committee will be formed to determine the actual electric needs, and a plan will be finalized by this committee.

EXECUTIVE COMMITTEE – Mr. May, Chairman

The consideration of change to Borough Office/Crew hours has been tabled until the August 19, 2025 meeting.

UNFINISHED BUSINESS

Mr. Wolfersberger requested that Codes Enforcement Officer, Ralph Ohnmacht, look at the roof of 42 N Market Street and address with owners any visible signs of leaking.

NEW BUSINESS-NONE

PUBLIC COMMENT

Mr. Worner addressed his concern for all the weeds around the Borough. Mr. Williams to get a quote for weed spraying at street curb and Borough properties.

ADJOURNMENT

A motion was made by Mr. Wolfersberger to adjourn at 7:52PM on July 15, 2025. The motion was seconded by Ms. Cappawana, and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for August 19, 2025 at 7:00PM.

Respectfully Submitted,

Adrienne Marsh
Duncannon Borough Assistant Secretary