

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
August 19, 2025**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on August 19, 2025. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana, Donald Failor, Jeffrey Kirkhoff, Joseph Misner, and Roger Williams

Officials Absent:

Others Present: Operator – John Farrier, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer – Greg Rogalski

Citizen’s Present: Paul Wyatt-Duncannon Record, Matthew Weinstone, Byron Worner

MINUTES – A motion was made by Mr. May to approve the minutes for the July 15 Borough Council meetings as presented. The motion was seconded by Ms. Cappawana and passed with a unanimous voice vote.

Amendments to the Agenda- A motion was made by Mr. May to discuss parking in the square during the Revitalization report. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

PUBLIC COMMENT

Matthew Weinstone – Mr. Weinstone suggested asking the public for information regarding the top of the fountain in the AT Pocket Park. He also asked if the Borough might consider asking to have the A.T. moved back to Market Street.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION-NONE

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

A written report was provided and summarized.

Mr. Rogalski stated that there has been a significant amount of water loss over the last few weeks. The system is rebounding but the lifting of the water advisory should wait a few days.

A grant will be submitted for a secondary electrical feed for the Borough from PPL at the lower end of the Borough.

A motion was made by Mr. Williams to approve the quote from CPA Services in the amount of \$19,950.00 for emergency valve repair at the corner of Cherry and Lincoln Streets. The motion was seconded by Mr. May and passed with a unanimous voice vote.

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

BOROUGH SOLICITOR – Ms. Alexis McConville

A motion was made by Mr. Williams to advertise the trailer ordinance after review and approval by Solicitor McConville. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A motion was made by Mr. May to declare 125 Cherry Street a public nuisance and direct the Borough work crew to seal the lower windows and doors. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

DUNCANNON FIRE COMPANY - Chief Byron Worner

A written report was provided.

Mr. Worner thanked the Borough for the use of the park for their weekend event. The event was successful and they plan to do it again in 2026.

A meeting will be held with the Borough to determine next steps for the electric at the future fire house.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes Enforcement Report was provided by Mr. Ohnmacht. Included was information regarding identification of possible Dangerous and Dilapidated Buildings in the Borough.

Mayor Knepp provided a copy of the speech he gave at the 'Rock the Block' event on August 9, 2025.

He stated that the event was a great success and thanked the organizers.

He has been sharing any information that he receives regarding the arches and river access with Mr. Rogalski and Mr. Jongezoon.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer reported that information for the Autumn Newsletter should be provided by August 22, 2025

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S

A motion was made by Mr. May to approve the Treasurer's Reports dated July 31, 2025 subject to audit. The Motion was seconded by Ms. Cappawana and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve and ratify the bills/EFT's prepared for July, 2025. The motion was seconded by Mr. May and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

Mr. Kroboth reported that the PLGIT rates are holding at 4.38%.

The PJM Electrical contract was awarded and rates can be expected to go up another 5% for the June 1, 2026-May 31, 2027-time period.

We have received one grant for the Noye Park bridge rehab and another has been applied for. These will lessen to cost to the Borough significantly.

A motion was made by Mr. Wolfersberger to ratify the matching share commitments for PA DEP Grid resilience and ARC grants Pre-Applications. The motion was seconded by Mr. May and passed with a unanimous voice vote.

PARKS & RECREATION – Mr. Williams, Chairman

A movie night is scheduled for Friday, August 22, 2025 at Cooper Field.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

The committee has considered restricting the parking in the square to vehicles of certain types/sizes. These proposed restrictions will be sent to Dissinger & Dissinger to be incorporated into/amending the current parking ordinance.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Mr. Wolfersberger reported that the new refuse truck has been delivered and is in use.

A motion was made by Mr. Wolfersberger to keep the Watershed gate closed for the 2025 hunting season. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

EXECUTIVE COMMITTEE – Mr. May, Chairman

The committee may consider having a crew member on-call after 2:00PM.

A Thank-you letter should be sent to the Estate of Lawrence Hess for the monies received.

UNFINISHED BUSINESS-NONE

NEW BUSINESS

Mr. Wolfersberger thanked the Borough crew for all of their work in helping to set up the downtown for the 'Rock the Block' event.

Mr. May thanked Council for the sympathy basket sent in honor of his Mother at her passing.

PUBLIC COMMENT

Mr. Failor suggested that directional signs for the two Municipal parking lots be placed more prominently in the downtown area.

Mr. Worner suggested that residents should take the time to use the public comment link through Penn DOT regarding the Clark's Ferry project.

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 8:03PM on August 19, 2025. The motion was seconded by Mr. May and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for September 16, 2025 at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

APPROVED