

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
September 16, 2025**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on September 16, 2025. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Sophia Cappawana via telephone, Donald Failor, and Roger Williams

Officials Absent: Jeffrey Kirkhoff, Joseph Misner, & Mayor Rick Knepp

Others Present: Operator – John Farrier, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Ralph Ohnmacht-Codes Enforcement Officer

Citizen’s Present: Paul Wyatt-Duncannon Record, Kristie Smith, Carrie Cleary, Matt Wilson, & John Rice

MINUTES – A motion was made by Mr. May to approve the minutes for the August 19, 2025 Borough Council meeting as presented. The motion was seconded by Mr. Failor and passed with a unanimous voice vote.

Amendments to the Agenda- NONE

PUBLIC COMMENT

Carrie Cleary- Friends of Clarks Ferry Tavern

Ms. Cleary invited Council members and attendees to Pioneer Day at the Clark’s Ferry Tavern. Pioneer Day will be held on Saturday, September 20, 2025 on the Tavern Green. Pioneer Day will include history presentations, vendors, crafts and food.

John Rice – Second St., Duncannon.

Mr. Rice asked that the Borough use liquid fuels monies to fix pot holes and other rough areas on the streets. He also asked that areas of brush and trees be removed from the bridge area into town and the wall on Locust Street.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION-NONE

Governor Josh Shapiro – Correspondence

Governor Shapiro has asked that the Borough be prepared to approve signage placement for the 9/11 National Memorial Trail that will travel through the Borough.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

A written report was provided.

Mr. Williams reported that the valve replacement at the corner of Lincoln and Cherry Streets will be done on Thursday and Friday of this week (Sept. 18 & 19).

PUBLIC WORKS OPERATOR – Miller Environmental, John Farrier

A written monthly systems report was provided and summarized.

BOROUGH SOLICITOR – Mr. William Dissinger

No Report.

DUNCANNON FIRE COMPANY - Chief Byron Worner

No Report.

BOROUGH MAYOR – Mr. Rick Knepp

A written Codes Enforcement Report was provided by Mr. Ohnmacht. Included was information regarding identification of possible Dangerous and Dilapidated Buildings/Nuisance properties in the Borough.

Mr. Ohnmacht's recommendations will be directed to the Public Safety Committee agenda.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer presented a sewer forgiveness calculation for the property at 13 N. Market for Council consideration.

A motion was made by Mr. Williams to approve sewer forgiveness in the amount of \$1,144.74 for Borough account #1072023001.00. The motion was seconded by Mr. May and passed with a unanimous voice vote.

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S

A motion was made by Mr. Williams to approve the Treasurer's Reports dated August 31, 2025 subject to audit. The Motion was seconded by Mr. May and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve and ratify the bills/EFT's prepared for August, 2025. The motion was seconded by Mr. May and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

Mr. Kroboth reported that we are waiting for information regarding the PA DEP Grid Resilience Grant and the ARC Grant and if our applications will proceed to the next rounds for consideration.

An alternative to the Code Red Emergency Notification system is being considered.

PARKS & RECREATION – Mr. Williams, Chairman

The August movie night at Cooper Field was a success and the movie screen is a great addition to the park.

The Halloween Parade is scheduled for October 26, 2025 at 3:00PM. The parade will travel down High Street from Clark Street to Cumberland Street.

REVITALIZATION & PUBLIC SAFETY– Mr. Misner, Chairman

No report.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

A large leak was repaired on Lincoln Street and all water storage facilities are fully recovered. The excess pressure in the system makes the chance of new leaks/blowouts in other old piping more likely. The system is being watched very closely.

A motion was made by Mr. May to approve the I.B. Abel quote for 3 runs of 4/0 Copper underground primary concentric cable totaling 450' along with terminator kits, elbow kits, lugs, and cold/heat shrink at the cost of \$48,907.53. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

EXECUTIVE COMMITTEE – Mr. May, Chairman

UNFINISHED BUSINESS-NONE

NEW BUSINESS-NONE

PUBLIC COMMENT

John Rice – Mr. Rice said that since the leak has been repaired on Lincoln Street and the Reservoir and standpipe have recovered he has the best water pressure he has had in all of his years living on Second Street.

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 7:45PM on September 16, 2025. The motion was seconded by Mr. May and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for October 21, 2025 at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary