



Council of the Borough of Duncannon Meeting Agenda

Tuesday, October 21, 2025 • 7:00 PM

- I. Call to Order – Michael May, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of September 16, 2025 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
 1. Duncannon ATC – Jeff Martz
Requesting a Letter of Support for a Community Led Conservation Project for an AT Conservancy Trial Project
- IX. General Reports
 - A. Borough Engineer Greg Rogalski, Pennoni Associates
 1. The Nature Conservancy FSC Group Certification Program – Memorandum of Agreement
 2. Discussion and Action to direct Pennoni Associates to prepare an additional 2025 LSA grant application for the Lincoln Street Water Main Replacement Project
 3. Culligan Water Proposal for Re-bedding of Arsenic Filtering Tanks
 - B. Public Works Operator Mr. Steve Sauers, Envirotec Resources LLC
 - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
 - D. Duncannon Fire Company Mr. Byron Worner
 1. Written Reports Provided
 - E. Borough Mayor—Report Provided Mr. Rick Knepp, Mayor
 1. Tri-State Traffic Data
 2. Codes Report
 - F. Secretary Mrs. Kathryn Bauer, Secretary
- X. Approval of Treasurer’s Reports Dated September 30, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated September, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XII. Council Committees
 - A. Finance, Administration, & IT Mr. Michael May, Chairman
 1. Ratify Borough’s 2026 Pension Plan’s Minimum Municipal Obligations (MMO’s)
 2. Proposed 2025 Budget Line-item Reallocation Plan @ September 30, 2025
 3. Progress Report on 2024 Audit

4. Update on 1st Draft of 2026 Proposed Budget
 5. Recommended health Benefit Plan Renewals Effective December 1, 2025
 6. Discuss Emergency Communications Options Investigation
 7. Federal Reserve Cut Federal Rate by 25 Basis Points (.25%)
 8. PMEA 2025 Electric Rate Comparison Tables Released. Duncannon, Lowest Rates.
 9. Splashwire Information Technology Capital Replacement Recommendation Update
 10. Update on New Firehouse Construction Project Financing (If Any)
 11. PA DEP Grid Resilience Grant Round #2 Update and Match Commitment Letter
- B. Parks & Recreation Mr. Roger Williams, Chairman
 - C. Revitalization & Public Safety Mr. Joseph Misner, Chairman
 - D. Infrastructure, Fleet & Facilities Mr. Michael Wolfersberger, Chairman
 - E. Executive Committee Mr. Michael May, Chairman
 1. The Nature Conservancy FSC Group Certification Program – Memorandum of Agreement
 2. Approval to Advertise Yellow Dump and Old Refuse Truck for Bid
 3. Information Regarding Lincoln Street Water Main Replacement

XIII. Unfinished Business

XIV. New Business

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. **Adjournment/Action**

- A. The next regular business meeting of Council will be Tuesday, November 18, 2025 at 7:00P.M.

THIS MEETING MAY BE RECORDED

Please turn off all cellular phones & pagers during the meeting

Mission Statement of the Duncannon Borough Council

The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.

The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.