



## Council of the Borough of Duncannon Meeting Agenda

Tuesday, November 18, 2025 • 7:00 PM

- I. Call to Order – Michael May, President of Council
- II. Moment of Silence & The Pledge of Allegiance - **Please Rise**
- III. Roll Call of Officials Present – Mrs. Kathryn Bauer, Secretary
- IV. Reminder for Electronic Device Courtesy – **Please Silence Electronic Devices**
- V. Approval of September 16, 2025 Meeting Minutes
- VI. Amendments to the Agenda
- VII. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**
- VIII. Appointments, Resignations, Correspondence
  - A. Mayor Knepp regarding Map Donation
- IX. General Reports
  - A. Borough Engineer Greg Rogalski, Pennoni Associates
    1. Review and Authorize the Resolution and Ownership Letter for the 2025 LSA Grant - 2026/2027 Electrical System Upgrades project.
    2. Review and Authorize the Resolution and Ownership Letter for the 2025 LSA Grant - Lincoln Street Water Main Rehabilitation project.
    3. Review and Authorize the PA Fish & Boat Commission: Boating Facilities Grant for the 2026 Archway Restoration Planning.
  - B. Public Works Operator-Report Provided Mr. John Farrier, Miller Environmental
  - C. Borough Solicitor Mr. William Dissinger, Dissinger & Dissinger
    1. Recommended Adoption of the Memorandum of Agreement between The Nature Conservancy and the Borough of Duncannon
  - D. Duncannon Fire Company Mr. Byron Worner
  - E. Borough Mayor—Report Provided Mr. Rick Knepp, Mayor
    1. Codes Report
  - F. Secretary Mrs. Kathryn Bauer, Secretary
    1. Advertisement of the 2026 Reorganizational Meeting – Monday, January 5, 2026
    2. Advertisement of the 2026 Committee meeting Schedule- Complete/January?
    3. Advertisement of 2026 Council Meeting Schedule
- X. Approval of Treasurer’s Reports Dated October 31, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XI. Ratification & Approval of Bills/EFT’s Dated October, 2025 Mr. Robert Kroboth, Finance Director/Treasurer
- XII. Council Committees

- A. Finance, Administration, & IT Mr. Michael May, Chairman
  - 1. Duncannon Borough's Noye Park Pedestrian Bridge-Local Match Commitment Letter
  - 2. Discuss Recommended CodeRed Emergency Communications Platform Change
  - 3. Review and Approve for Advertisement -The Draft 2026 Proposed Budget
  - 4. Review and Approve for Advertisement - Proposed Ordinance #443, Fixing the Tax Rate for 2026
  - 5. Review and Approve for Advertisement Proposed Ordinance #444, Setting the Rate charged for Water in the Borough.
  - 6. Review and Approve Proposed Resolution 2025-6, Amending the General Fee Schedule to set a New Refuse Collection Fee.
- B. Parks & Recreation Mr. Roger Williams, Chairman
- C. Revitalization & Public Safety Mr. Joseph Misner, Chairman
  - 1. Hazard Mitigation Resolution 2025-5
- D. Infrastructure, Fleet & Facilities Mr. Michael Wolfersberger, Chairman
  - 1. Review and Accept the Pennoni Associates Rate Schedule for 2026
- E. Executive Committee Mr. Michael May, Chairman

XIII. Unfinished Business

XIV. New Business

XV. Public Comment – **Three (3) Minutes Per Speaker/Please State Name & Address**

XVI. Adjournment/**Action**

- A. The next regular business meeting of Council will be Tuesday, December 16, 2025 at 7:00P.M.

## **THIS MEETING MAY BE RECORDED**

**Please turn off all cellular phones & pagers during the meeting**

### **Mission Statement of the Duncannon Borough Council**

*The mission of the Duncannon Borough Council is to provide the necessary services to protect the health, safety, welfare, environment, and quality of life of our citizens, consistent with the community's values and priorities.*

*The mission is accomplished by encouraging citizen involvement preserving the Borough's fiscal stability, traditional values, and unity of our peoples through implementation of effective and efficient government programs, consensus building, managing the Borough's natural culture and historic resources, planning for the future, and representing citizens' needs and desires to other levels of government.*