

**BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
February 17, 2026**

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on February 17, 2026. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Earnie Crist III, Roger Williams, Donald Failor via Telephone, Mayor Rick Knepp

Officials Absent: Sophia Cappawana

Others Present: Engineer – Greg Rogalski, Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth

Citizen's Present: Paul Wyatt, Maryann Croutharmel, Heath Sands, Christine DeChamplain, Byron Worner

MINUTES – A motion was made by Mr. May to approve the minutes for the January 20, 2026, Borough Council meetings minutes with correction. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

Amendments to the Agenda- NONE

PUBLIC COMMENT-NONE

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Resignation of Mr. John Guarnera- A motion was made by Mr. May to accept the resignation of Mr. John Guarnera from the Duncannon Borough Council. The motion was seconded by Mr. Wolfersberger and passed unanimously.

A motion was made by Mr. May to appoint Maryann Croutharmel to the vacant Borough Council position. The motion was seconded by Mr. Wolfersberger and passed with a unanimous vote.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

Mr. Rogalski reported that the parts needed for the repair of the screw press have been delivered. Schwing Bio-set will be at the plant the first week of March to complete the repair.

A motion was made by Mr. Wolfersberger to approve payment of Invoice #61441278 from Schwing Bioset in the amount of \$6,250.99 for WWTP screw press repair parts.

More information will be provided for the grant submission for Water System Improvements at Well #1 and the Penn Township interconnect.

PUBLIC WORKS OPERATOR – Envirotec Resources LLC. Steve Sauers

A written monthly systems report was provided.

A motion was made by Mr. May to approve \$11,053 to replace the sludge pump in the WWTP basin at the WWTP. The motion was seconded by Mr. Wolfersberger and passed with a unanimous vote.

BOROUGH SOLICITOR – Mr. William Dissinger

A hearing was held on Monday, February 9th at the Perry County Courthouse regarding the PESI case.

DUNCANNON FIRE COMPANY - Chief Byron Worner

No report.

BOROUGH MAYOR – Mr. Rick Knepp

Mayor Knepp reported that he attended the PSAB NEMO (Newly Elected Municipal Officers) Bootcamp and recommends it as a great way to learn about the workings of local government.

The information for the Summer PSAB Conference is now available for anyone interested in attending.

A meeting was held with PennDOT, LTAP, and other parties regarding traffic calming in the Borough. The group did a walk-about and a report will be prepared to give the Borough direction.

BOROUGH SECRETARY – Mrs. Kathryn Bauer

Mrs. Bauer will be attending the Appalachian Trail Community Conservation Collaborative (ATCCC) conference on February 19th & 20th.

APPROVAL OF TREASURER’S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT’S

A motion was made by Mr. May to approve the Treasurer’s Reports dated January 31, 2026, subject to audit. The Motion was seconded by Mr. Williams and passed with a unanimous voice vote.

Mr. Williams made a motion to approve and ratify the bills/EFT’s prepared for January 2026. The motion was seconded by Ms. May and passed with a unanimous voice vote.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

The Duncannon Fire Company had submitted a request for a waiver of the \$500.00 Zoning Application fee for a variance.

A motion was made by Mr. May to approve the fee waiver in the amount of \$500.00 for the Duncannon Fire Company zoning application seeking a variance. The motion was seconded by Mr. Williams and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve the SEDA-GOG contract to help administer ARC Grant funding if/when it is awarded to the Borough. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A motion was made by Mr. Williams to approve the 2025 line-item budget reallocation as of December 31, 2025, as presented. The motion was seconded by Mr. May and passed with a unanimous voice vote.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the Egg Hunt, the town-wide yard-sale and the night of music will all be held on March 28, 2026. The Memorial Day parade will be held on May 23, 2026, the Disabled Veterans will hold a fundraiser on July 11, 2026, at Cooper field, and a traveling baseball team will be using Cooper field throughout the spring and summer.

REVITALIZATION & PUBLIC SAFETY–

Mr. Crist will be the chairman for the committee moving forward.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

A motion was made by Mr. May to approve the Good’s Tree and Lawncare pre-emergent herbicide contract for 2026. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

A new dump truck will be needed, and research is being done on a snowblower for the skid loader.

EXECUTIVE COMMITTEE – Mr. May, Chairman

A motion was made by Mr. May to accept the resignation of John Rice from the Duncannon Zoning/Hearing Board. The motion was seconded by Mr. Wolfersberger and passed with a unanimous vote.

A motion was made by Mr. May to appoint John Rice and Michael Wolfersberger to the Duncannon Borough Planning Commission. The motion was seconded by Mr. Williams and passed unanimously.

A motion was made by Mr. Williams to appoint Jeffrey Kirkhoff and Charlie Wise Jr. to the Duncannon Borough Zoning/Hearing Board. The motion was seconded by Mr. Wolfersberger and passed with a unanimous voice vote.

UNFINISHED BUSINESS-NONE

NEW BUSINESS-NONE

PUBLIC COMMENT-NONE

ADJOURNMENT

A motion was made by Mr. Williams to adjourn at 7:31PM on February 17, 2026. The motion was seconded by Mr. May and passed with a unanimous voice vote.

The next regularly scheduled Borough Council meeting has been advertised for March 17, 2026, at 7:00PM.

Respectfully Submitted,


Kathryn Bauer
Duncannon Borough Secretary

APPROVED