BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
September 15, 2026

Call to order: Michael Wolfersberger, Vice President of Council, called the meeting to order at 7:00PM on September 15, 2026. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana (Phone), Earnie Crist III, Maryann Croutharmel, Joseph Misner, Roger Williams

Officials Absent: Michael May

Others Present: Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer- Greg Rogalski, Codes Enforcement – Ralph Ohnmacht

Citizen's Present: Tasha Misner, Byron Worner, Chris Hinkle

MINUTES – Mr. Williams made a motion to approve the minutes for the August 18, 2026, Borough Council meeting minutes with corrections. Mr. Crist III seconded the motion, and it passed unanimously.

AMENDMENTS TO THE AGENDA - None

PUBLIC COMMENT - None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Chris Hinkel – Burget & Associates
Mr. Hinkle presented and summarized the plans for the new Fire House construction on N. High Street.

Mr. Rogalski added the steps that had been taken to this point. Including the Planning Commission Meeting and the Zoning Hearing Board and the results of those meetings.

Mr. Williams made a motion to approve the plans for The Fire House Construction on North High Street conditional to the satisfaction of the comments made by the Borough Engineer. Mr. Misner seconded the motion, and it passed with a unanimous vote.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski
The bid package for the Lincoln Street water project will be advertised on September 17 & 24, 2026.

Noye Park bridge rehabilitation will be placed on the agenda for the Infrastructure Committee October Meeting.

PUBLIC WORKS OPERATOR – Envirotec Resources LLC. Steve Sauers
Mr. Sauers provided a written monthly systems report.

Mr. Williams reported that Capp's will be working on the 'muffin monster' at WWTP.

BOROUGH SOLICITOR – Mr. William Dissinger
No report.

DUNCANNON FIRE COMPANY - Chief Byron Worner
Chief Worner reported that the 'Raffle on the Hill' was very successful with each organization earning $17,500.

As Local Share Account (LSA) grant may be available for the electric system at the new Fire House, this grant must be applied for by the Borough.

BOROUGH MAYOR – Mr. Rick Knepp
Traffic calming is still a work in progress. The speed study results have not been completed but should be available in the upcoming weeks.

Mayor Knepp reported that he is attempting to get plans and quotes for 'speed cushions' that may be implemented as determined by the traffic study results.

He presented a birthday certificate to Romaine Shearer as she turned 107 years old in September.

A co-operative effort between Duncannon and Penn Township was instrumental in making an improvement for the students at Susquenita. This small cooperation had a big impact.

Mr. Ohnmacht provided a written codes report.

BOROUGH SECRETARY – Mrs. Kathryn Bauer
Mrs. Bauer reported that she attended the Appalachian Trail Community Conservation Collaborative (ATCCC) Vision to Action Summit at Fort Hunter in Early September. The Clean-up of Noye Park was the Duncannon group project, and it was presented to all attendees.

The Duncannon ATCCC has grant money and would like to resurface the basketball court at the park. The Duncannon Borough work crew will need to complete work leveling the one corner that has been raised by tree growth before the resurface can be completed. There is an expiration date for the funds.

A public spaces grant is available through the Perry County Economic Development Authority (PCEDA) that could provide funds to replace the basketball backboards, fencing, and repainting of the court. Mrs. Bauer will meet with the Revitalization Committee to prepare the Grant Application.

APPROVED

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S

Mr. Williams made a motion to approve the Treasurer's Reports dated August 31, 2026, subject to audit. Ms. Croutharmel seconded the motion, and it passed unanimously.

Mr. Wolfersberger made a motion to approve and ratify the bills/EFT's prepared for August 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

Mr. Kroboth reported that most of the tablets had been deployed. Any problems should be reported to Ms. Croutharmel.

Mr. Kroboth attended the PMEA Conference, and the Borough has the third lowest electricity rate in the state of Pennsylvania.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the Halloween Parade is set for Sunday, October 25, 2026, at 3:00PM

A food truck festival will be held on October 25th prior to the Parade. Proceeds support the Susquenita Adopt-A-Family program.

REVITALIZATION & PUBLIC SAFETY–

Mr. Crist III stated that the committee continues working on traffic calming and they are waiting for the results of the traffic study.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Mr. Wolfersberger made a motion to ratify the RMCU Topic Area 2 Commitment letter-AMP Cyber 360 Program (DOE Award DE-CR0000099). Mr. Misner seconded the motion, and it passed unanimously.

EXECUTIVE COMMITTEE – Mr. May, Chairman

Consideration of work crew changes will be moved to the Finance Committee agenda for October.

UNFINISHED BUSINESS

Ms. Cappawana reported that the Borough has awarded the Grid Resilience Grant.

NEW BUSINESS

PUBLIC COMMENT-NONE

ADJOURNMENT

Mr. Williams made a motion to adjourn at 7:47PM on September 16, 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

The next regularly scheduled Borough Council meeting is advertised for October 20, 2026, at 7:00PM.

APPROVED

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

APPROVED