BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
May 19, 2026

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on May 19, 2026. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana, Earnie Crist III, Maryann Croutharmel, Roger Williams

Officials Absent: Donald Failor

Others Present: Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer- Greg Rogalski, Codes Enforcement – Ralph Ohnmacht, Envirotec (water/sewer operator) - Steve Sauers

Citizen's Present: Jerry Gibboney-Burget & Associates, Byron Worner-Duncannon Fire Company,

MINUTES – Mr. May made a motion to approve the minutes for the April 21, 2026, Borough Council meeting minutes as presented. Ms. Cappawana seconded the motion, and it passed unanimously.

Amendments to the Agenda- None

EXECUTIVE SESSION

Mr. Williams made a motion to enter executive session at 7:05PM to discuss personnel matters. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Mr. Williams made a motion to re-enter regular Council session at 7:20PM. Mr. Crist seconded the motion, and it passed unanimously.

PUBLIC COMMENT - None

Jerry Gibboney- Burget Associates
Mr. Gibboney gave an overview of the Duncannon Fire Company plans for a new Fire House on N. High Street.

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Donal N. Failor, Letter of Resignation – Mr. Williams made a motion to accept the resignation of Donald N. Failor from Duncannon Borough Council dated April 20, 2026. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Duncannon EMS - A written status and upcoming events report for the Duncannon EMS was provided to Council Members.

Jerry Gibboney- Burget Associates

APPROVED

Mr. Gibboney gave an overview of the Duncannon Fire Company plans for a new Fire House on N. High Street.

Perry County Generations - Mr. May made a motion to accept the Perry County Generations emergency plan. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Perry County Farm Bureau – Policies surrounding Data Centers, Warehouses, and Energy Infrastructure provided to Council via written correspondence.

GENERAL REPORTS

BOROUGH ENGINEER –Greg Rogalski

Mr. May made a motion to approve payment of Pay Application #1 to United Systems and Software for leak detection in the amount of $49,764.05. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Mr. Williams made a motion to approve payment of Pay Application #2 to United Systems and Software for leak detection in the amount of $20,060.00. Mr. May seconded the motion, and it passed unanimously.

Mr. Williams made a motion to approve payment of pay application #4 to Doli Construction in the amount of $20,000.00 for the Ann Street Water Main project. Mr. May seconded the motion and it passed unanimously.

PUBLIC WORKS OPERATOR – Envirotec Resources LLC. Steve Sauers

Mr. Sauers provided and summarized a written monthly systems report.

BOROUGH SOLICITOR – Mr. William Dissinger

Solicitor Dissinger reported that he had received correspondence regarding an upset sale that would need to be researched.

Solicitor agenda items will be placed on the June meeting Agenda.

DUNCANNON FIRE COMPANY - Chief Byron Worner

The Fire Company would like to meter the water used during fire emergencies so that it would not be unaccounted for water in the Borough.

BOROUGH MAYOR – Mr. Rick Knepp

Mr. Ohnmacht provided a written codes report.

BOROUGH SECRETARY – Mr. Dakota Wise

Mr. May made a motion to approve limited access to Noye Park on July 8, 2026, as determined necessary by the Nature Conservancy and Outdoor Corp as they treat invasives at Noye Park. Ms. Croutharmel seconded the motion, and it passed unanimously.

Mr. May made a motion to approve a community workday at Noye Park on Saturday, July 11, 2026, beginning at 8:00AM. The workday will be a cooperative effort of the Duncannon ATCCC and the

APPROVED

Duncannon Borough. Borough public works employee overtime to be paid by Duncannon Parks and Recreation. Ms. Cappawana seconded the motion, and it passed unanimously.

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S

Mr. Williams made a motion to approve the Treasurer's Reports dated April 30, 2026, subject to audit. Mr. May seconded the motion, and it passed unanimously.

Mr. Crist III made a motion to approve and ratify the bills/EFT's prepared for April 2026. Mr. Wolfersberger seconded the motion, and it passed unanimously.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

Mr. Crist III made a motion to accept the Duncannon Borough 2024 Financial Audit as presented. Mr. Wolfersberger seconded the motion, and it passed unanimously.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the Memorial Day parade was set for May 23rd and the Town Wide yard sale is scheduled for June 13th.

REVITALIZATION & PUBLIC SAFETY–

The committee is looking into packages for State Police coverage and the cost associated with these coverage options.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

Two votes were taken to have full acceptance of the 2024 DBMA Financial Audit.

Mr. Crist III made a motion for a DBMA Vote to accept the 2024 DBMA financial audit as prepared. Mr. Williams seconded the motion, and it passed unanimously. (Mr. Williams, Mr. Crist, Mr. Wolfersberger members)

Mr. Wolfersberger made a motion for a full Council vote to approve the 2024 DBMA financial audit as presented. Mr. May seconded the motion, and it passed unanimously.

The crew will be using the backhoe to help Penn Township with their milling machine on Wednesday, June 20th as theirs is out of service.

EXECUTIVE COMMITTEE – Mr. May, Chairman

Mr. Wolfersberger made a motion to hire Earnest Crist IV as a part-time public works employee. Ms. Cappawana seconded the motion, and it passed unanimously with Earnest Crist III abstaining.

UNFINISHED BUSINESS

NEW BUSINESS

Ms. Cappawana stated that her study abroad was complete for the semester and thanked Council for their cooperation throughout.

APPROVED

Mr. May shared information regarding his prostate cancer diagnosis and treatment. He asked for prayers and that other Council Members assist with signatures during his recovery time which will run through August.

PUBLIC COMMENT-NONE

ADJOURNMENT

Mr. May made a motion to adjourn at 8:08PM on May 19, 2026. Ms. Croutharmel seconded the motion, and it passed with a unanimous voice vote.

The next regular Borough Council meeting is scheduled for June 16, 2026, at 7:00 PM.

Respectfully Submitted,

Dakota Wise
Duncannon Borough

APPROVED