BOROUGH OF DUNCANNON
COUNCIL MEETING MINUTES
June 16, 2026

Call to order: Michael May, President of Council, called the meeting to order at 7:00PM on June 16, 2026. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

Officials Present: Michael May, Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana, Earnie Crist III, Maryann Croutharmel, Roger Williams

Officials Absent:

Others Present: Solicitor – William Dissinger, Finance Director/Treasurer – Robert Kroboth, Engineer- Greg Rogalski, Codes Enforcement – Ralph Ohnmacht, Operator – Steve Sauers

Citizen's Present: Rachael & Joeylynn Bertoli, Corey Stone, Paul Wyatt, John Cappawana

MINUTES – Mr. May made a motion to approve the minutes for the May 19, 2026, Borough Council meeting minutes as presented. Mr. Crist III seconded the motion, and it passed unanimously.

AMENDMENTS TO THE AGENDA - None

PUBLIC COMMENT - None

APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

Perry County Farm Bureau – An invitation to the Perry County Farm Bureau's Legislative Farm Tour, planned for August 3, 2026, was distributed to Council Members.

Friends of Clarks Ferry Tavern - An invitation to the Friends of Clarks ferry Tavern's America 250 Celebration, planned for June 27, 2026, was distributed to Council Members.

Duncannon Girl Scout Troop 10712 – Joeylynn Bertoli of Troop 10712 sent correspondence requesting permission to place a bench on the sidewalk outside of Trail Laundry on S. Market Street. Owner of Trail Laundry, Ralph Ohnmach has given his permission, and a bench is permissible according to Engineer Rogalski.

Mr. Williams made a motion to give permission to Duncannon Girl Scout Troop 10712's to install a bench on the sidewalk in front of Trail Laundry on S. Market Street. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Duncannon Fire Company – Mr. Wolfersberger made a motion to approve the letter of support for the Duncannon Fire Company Loan to the USDA. Ms. Cappawana seconded the motion, and it passed unanimously.

GENERAL REPORTS

APPROVED

BOROUGH ENGINEER –Greg Rogalski
Mr. May made a motion to approve the letter of Intent to Veolia Water as prepared. Mr. Wolfersberger seconded the motion, and it passed unanimously.

The field report prepared for the Market Street Pavement Evaluation was distributed to Council members.

PUBLIC WORKS OPERATOR – Envirotec Resources LLC. Steve Sauers
Mr. Sauers provided and summarized a written monthly systems report.

BOROUGH SOLICITOR – Mr. William Dissinger
Solicitor Dissinger reported that the complaint against the Borough regarding a property on Market Street has been withdrawn.

The title search on a property that a resident would like to donate to the Borough has come back clean and the transfer can move forward.

An ordinance was presented regarding Trailer parking in the Borough. Mr. Williams requested one change.

Mr. May made a motion to advertise Ordinance #445, Amending Chapter 201 of the Code of the Borough of Duncannon. Mr. Crist III seconded the motion, and it passed unanimously.

DUNCANNON FIRE COMPANY - Chief Byron Worner
A written report was provided.

BOROUGH MAYOR – Mr. Rick Knepp
Mr. Ohnmacht provided a written codes report.

Mayor Knepp provided a written summary from his time at the 2026 Annual PSAB Conference.

He also provided and summarized the Voting Delegate Resolutions and Reauthorizations.

Pennoni Associates should have the Pedestrian Safety Audit prepared for July distribution.

BOROUGH SECRETARY – Mrs. Kathryn Bauer
No report.

DANGEROUS & DILAPIDATED HEARING FOR 309 PROSPECT AVENUE
The Due process Hearing for Mr. John Sproch's property at 309 Prospect Avenue was called to order at 7:30 PM om June 16, 2026.

A report prepared by Mr. Ralph Ohnmacht, Duncannon Borough Codes officer was provided to Council Members.

Solicitor Dissinger gave Mr. Sproch the opportunity to explain why the property at 309 Prospect Ave. should not be deemed dangerous and Dilapidated.

APPROVED

Mr. Sproch summarized the actions he has already taken, and his future plans for rehabilitation of the property. He has removed an old car, debris and appliances, repaired the roof and soffit and believed he has made significant progress. He plans to remove the side porch completely.

Solicitor Dissinger stated that the two-car garage on the property has a failing foundation and is not secure from entry of persons or animals. The garage roof is leaking and there are appliances and scrap metal surrounding the area.

Mr. Ohnmacht reported that some progress has been made in that a few appliances have been removed.

Mr. Williams made a motion to declare the property at 309 Prospect Avenue 'Dangerous & Dilapidated' under the Code of the Borough. Mr. Wolfersberger seconded the motion, and it passed with a 5-1 vote, Ms. Cappawana dissenting.

No action will be taken as long as visible progress is made in the rehabilitation of the property.

The hearing adjourned at 7:40 PM.

APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S

Mr. Williams made a motion to approve the Treasurer's Reports dated May 31, 2026, subject to audit. Mr. May seconded the motion, and it passed unanimously.

Mr. Wolfersberger made a motion to approve and ratify the bills/EFT's prepared for May 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

COUNCIL COMMITTEE REPORTS

FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman

No report.

PARKS & RECREATION – Mr. Williams, Chairman

Mr. Williams reported that the first summer outdoor movie night is scheduled for Friday, June 19, 2026, at Cooper Field.

Mr. Crist III made a motion to close the office and public works department at 9:00AM on July 8th so that staff can see the historic 'Big Boy' Train as it passes through Duncannon. Mr. May seconded the motion and it passed unanimously.

REVITALIZATION & PUBLIC SAFETY–

Mr. Crist III stated that the committee is working on traffic calming and know that speeding is an issue in the Borough. Changes cannot be made quickly, but he is working with the PA State Police to find a solution.

INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman

The locks at the wells and Borough facilities will be changed in the next couple of months. This includes the Borough Office.

APPROVED

EXECUTIVE COMMITTEE – Mr. May, Chairman
A proclamation for the upcoming AT Festival was sent to Mr. May. The proclamation will be reviewed to consider an AT Festival day proclamation moving forward.

Mr. May made a motion to appoint Joseph Misner to the vacant Council position. Ms. Cappawana seconded the motion, and it passed unanimously.

UNFINISHED BUSINESS

Ms. Croutharmel asked Solicitor Dissinger for clarifications regarding the Dangerous and Dilapidated declaration.

NEW BUSINESS-NONE

Ms. Cappawana proposed a 'Meet Your Neighbor' event. A quasi-yard sale/lemonade stand day in the Borough. She will work on the details and planning.

Corey Stone summarized the Emergency Services Commission and the progress made in the establishment of the organization.

PUBLIC COMMENT-NONE

ADJOURNMENT

Mr. May made a motion to adjourn at 8:04PM on June 16, 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

The next regularly scheduled Borough Council meeting is advertised for July 21, 2026, at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

APPROVED