**BOROUGH OF DUNCANNON**
**COUNCIL MEETING MINUTES**
**July 21, 2026**

**Call to order:** Michael Wolfersberger, Vice President of Council, called the meeting to order at 7:00PM on July 21, 2026. The call to order was followed by a moment of silence and the Pledge of Allegiance to the American Flag.

**Officials Present:** Michael Wolfersberger, Mayor Rick Knepp, Sophia Cappawana, Earnie Crist III, Maryann Croutharmel, Joseph Misner, Roger Williams

**Officials Absent:** Michael May

**Others Present:** Solicitor – Alexis McConville, Finance Director/Treasurer – Robert Kroboth, Engineer- Greg Rogalski, Codes Enforcement – Ralph Ohnmacht

**Citizen's Present:** Tasha Misner, Paul Wyatt-Duncannon Record, Jeff Martz- Duncannon ATC, Carrie Cleary, Byron Worner-Duncannon Fore Company, Lt. Kempton Preston-PA State Police

**MINUTES** – Mr. Williams made a motion to approve the minutes for the June 16, 2026 Borough Council meeting minutes with corrections. Ms. Croutharmel seconded the motion, and it passed unanimously.

## AMENDMENTS TO THE AGENDA - None

## PUBLIC COMMENT

**Lt. Kempton Preston – PA State Police, Newport**
Lt. Preston presented a summary of the PA State Police presence in the Borough.

The 2026 statistics for the Borough to date are…

138 Total Calls
43 Criminal Offences
111 Traffic Citations
105 Traffic Warnings
6 DUI's
7 Crashes

State police coverage is divided into zones, and each zone has a Trooper on duty at all times.

**Jeffrey Martz- DATC, ATCCC, Duncannon Main Street**
Noye Park Clean-up – Mr. Martz Reported that over 30 Volunteers helped in the clean-up at Noye Park. Most of the volunteers were not from the Borough and this was the first time they had ever been to Noye Park. Before and after photos and a summary of the work done and debris and invasives removed were provided.

APPROVED

Mr. Martz, in cooperation with the ATC, PCEDA, and the Main Street Committee are hoping to place wayfinding signage at the Recycling Center area parking lot.

Ms. Croutharmel made a motion to move forward with plans for wayfinding signage at the watershed/recycling center parking area. Mr. Crist seconded the motion, and it passed unanimously.

## APPOINTMENTS, CORRESPONDENCE, RESIGNATIONS, CITIZEN ACTION

**Ben Chase – The Nature Conservancy**
Mr. Chase sent correspondence recommending the Borough consider transitioning the watershed property from a Forest Stewardship Council Certification to a Tree Farm Program Certification. Mr. Wolfersberger made a motion to begin transitioning the watershed property from a Forest Stewardship Council Certification to a Tree Farm Program Certification. Ms. Croutharmel seconded the motion, and it passed unanimously.

**Juniata Sewage Committee –**
An invitation was received from the Juniata Sewage Committee regarding proposed regulations and changes by the Department of Environmental Protection for Sewage Facilities Planning.

**Friends of Clarks Ferry Tavern –**
Correspondence from the Friends of Clarks Ferry Tavern summarized recent developments with Grant funding and future for the Tavern.

**Tri-County Regional Planning Commission (TCRPC) –**
The TCRPC sent an invitation to a Municipal Information Session regarding the 21st Century ROAD to Housing Act.

**Picture Perry Comprehensive Plan –**
The updated Picture Perry Comprehensive plan and amendments were presented to Council.

Mr. Williams made a motion to approve Resolution 2026-4, Adopting the Amendments and Edits to the Multi-Municipal Picture Perry Comprehensive plan. Ms. Cappawana seconded the motion, and it passed unanimously.

**Rock the Block Permit Application -**
An event permit applicant for the 'Rock the Block' community festival was presented.

Mr. Williams made a motion to approve the Duncannon ATC Festival event to be held annually on the 3rd Saturday of June, and the Rock the Block Community Festival to be held annually on the 2nd Saturday of August. Road closures necessary for event safety are included. Ms. Croutharmel seconded the motion, and it passed unanimously.

## GENERAL REPORTS

**BOROUGH ENGINEER –Greg Rogalski**
The grit screw at the WWTP has experienced a failure. The screw is over 30 years old, but parts are still available. It must be cleaned to determine the scope of work necessary for repair.

APPROVED

The Grant Agreement for the Lincoln Street water main project must be executed and then the bidding process can begin.

**PUBLIC WORKS OPERATOR – Envirotec Resources LLC. Steve Sauers**
Mr. Sauers provided a written monthly systems report.

**BOROUGH SOLICITOR – Ms. Alexis McConville**
The transfer of uninhabited property from a Borough resident has been completed and filed with the recorder of deeds.

Earnie Crist III made a motion to adopt Ordinance #445, Amending Chapter 201 of the Code of the Borough to Extend the Parking, Location, Standing and Time Restrictions to Include Trailers, Dependent Trailers, and Independent Trailers, as well as Temporary Disposal and Storage Units. Ms. Croutharmel seconded the motion, and it passed unanimously.

Mr. Williams made a motion to enter executive session to discuss a legal matter at 7:38PM. Mr. Wolfersberger seconded the motion, and it passed unanimously.

Mr. Wolfersberger made a motion to re-enter regular session at 8:02PM. Mr. Williams seconded the motion, and it passed unanimously.

Ms. Cappawana made a motion to transfer $142,775.60 to the Dissinger and Dissinger Trust Account for Legal Proceedings. Ms. Croutharmel seconded the motion, and it passed unanimously.

**DUNCANNON FIRE COMPANY - Chief Byron Worner**

The Raffle on the Hill is scheduled for August 15, 2026. The liquor license for the event will be provided to the Borough.

Chief Worner asked for next steps with planning and/or zoning regarding the plans for the new fire house.

Ms. Croutharmel made a motion to approve the updated letter of support for the Duncannon Fire Company Loan to the USDA. Mr. Crist seconded the motion, and it passed unanimously.

**BOROUGH MAYOR – Mr. Rick Knepp**
Mr. Ohnmacht provided a written codes report.

Mayor Knepp presented a display of Dr. Seuss books and explained that they would be placed in a little library at the Duncannon Senior Center. The little library is in memory of Susan Long. Susan was a long-time Borough resident and librarian at Susquenita Schools.

Mayor Knepp thanked the Volunteers at Noye Park clean-up day. He stopped in for a time and was impressed with the amount of work that was accomplished.

He also thanked the work crew for installing new flag poles at the entrance to Noye Park and at the AT Pocket Park.

APPROVED

The Friends of Clarks Ferry Tavern held an America 250 celebration where Mayor Knepp welcomed guests and read aloud the preamble of the Declaration of Independence.

The Pedestrian Safety Audit has been completed and Mayor Knepp, along with the Public Safety Committee, plans to move ahead with traffic calming permits, plans, signal permits, and whatever is necessary.

**BOROUGH SECRETARY – Mrs. Kathryn Bauer**
No report.

**APPROVAL OF TREASURER'S REPORT & RATIFICATION AND APPROVAL OF BILLS/EFT'S**
Mr. Williams made a motion to approve the Treasurer's Reports dated June 30, 2026, subject to audit. Mr. Crist seconded the motion, and it passed unanimously.

Mr. Crist made a motion to approve and ratify the bills/EFT's prepared for June 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

**COUNCIL COMMITTEE REPORTS**
**FINANCE, ADMINISTRATION, and IT – Mr. May, Chairman**
Splashwire will be available for tablet set-up on July 30th or 31st.

Roger Williams made a motion to approve proposed budget line-item reallocation plan as of June 30, 2026, as presented. Ms. Cappawana seconded the motion, and it passed unanimously.

Mr. Wolfersberger made a motion to approve the 3-year audit proposal prepared by Wagner, Dreese, Elsasser and associates. Ms. Cappawana seconded the motion, and it passed unanimously.

**PARKS & RECREATION – Mr. Williams, Chairman**
Mr. Williams reported that National Night Out is Tuesday, August 4, 2026. The larger event will be held in Noye Park beginning at 6:00PM with smaller block party locations afterward still to be determined.

The outdoor movie scheduled for Friday, July17th had to be postponed due to air quality concerns.

**REVITALIZATION & PUBLIC SAFETY–**
Mr. Crist III stated that the committee continues working on traffic calming and parking in the Square.

**INFRASTRUCTURE, FLEET & FACILITIES – Mr. Wolfersberger, Chairman**
Mr. Wolfersberger made a motion to approve the Cummins Power Systems planned maintenance agreement for the emergency generator at the Wastewater Treatment Plant. Mr. Crist III seconded the motion, and it passed unanimously.

**EXECUTIVE COMMITTEE – Mr. May, Chairman**
Items tabled until the August meeting.

APPROVED

## UNFINISHED BUSINESS - None

## NEW BUSINESS

Mr. Wolfersberger will be fact-finding the process of having the AT moved back to Market Street from High Street.

## PUBLIC COMMENT-NONE

## ADJOURNMENT

Mr. Williams made a motion to adjourn at 8:33PM on July 21, 2026. Ms. Croutharmel seconded the motion, and it passed unanimously.

The next regularly scheduled Borough Council meeting is advertised for August 18, 2026, at 7:00PM.

Respectfully Submitted,

Kathryn Bauer
Duncannon Borough Secretary

APPROVED